

**OXNARD HARBOR DISTRICT
MINUTES**

MONDAY, JANUARY 11, 2010

Raymond E. Fosse, President

Michael A. Plisky, Vice President

Manuel M. Lopez, Commissioner

Jess Herrera, Secretary

Jesse J. Ramirez, Commissioner

The regular meeting of the Oxnard Harbor District, Board of Harbor Commissioners was called to order by President Jesse Ramirez at 5:00 p.m. on Monday, January 11, 2010, at 333 Ponomo Street, Port Hueneme, California. Following the Pledge of Allegiance, roll call was taken.

ROLL CALL:

Present: Commissioners Fosse, Herrera, Lopez, Plisky and Ramirez
Absent: None

CONSENT AGENDA:

1. Minutes

RECOMMENDATION

Approve the minutes of the meeting of December 14, 2009.

Commissioner Plisky moved to approve the recommendation. Commissioner Lopez seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Lopez, Plisky and Ramirez
NOES: None
ABSENT: None

President Ramirez declared the motion carried.

SPECIAL ORDERS: ANNUAL REORGANIZATION OF THE BOARD OF HARBOR COMMISSIONERS

1. Nomination and election – President, Board of Harbor Commissioners

President Ramirez opened nominations for the office of President, Oxnard Harbor District Board of Harbor Commissioners. Commissioner Plisky nominated Commissioner Raymond Fosse for the office of President. Commissioner Herrera seconded the motion. There being no further nominations, President Ramirez closed the nominations for President. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Lopez, Plisky and Ramirez
NOES: None
ABSENT: None

President Ramirez declared the motion carried.

2. Nomination and election – Vice President, Board of Harbor Commissioners

President Ramirez opened nominations for the office of Vice President, Oxnard Harbor District Board of Harbor Commissioners. Commissioner Fosse nominated Commissioner Michael Plisky for the office of Vice President. Commissioner Herrera seconded the motion. There being no further nominations, President Ramirez closed the nominations for Vice President. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Lopez, Plisky and Ramirez
NOES: None
ABSENT: None

President Ramirez declared the motion carried.

3. Nomination and election – Secretary, Board of Harbor Commissioners

President Ramirez opened nominations for the office of Secretary, Oxnard Harbor District Board of Harbor Commissioners. Commissioner Fosse nominated Commissioner Jess Herrera for the office of Secretary. Commissioner Plisky seconded the motion. There being no further nominations, President Ramirez closed the nominations for Secretary. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Lopez, Plisky and Ramirez
NOES: None
ABSENT: None

President Ramirez declared the motion carried.

4. Comments by outgoing President, Board of Harbor Commissioners

President Ramirez expressed his appreciation to the Board and staff for an exciting and successful year and thanked them for their support.

President Ramirez called for a five (5) minute recess.

5. Comments by the newly elected President, Board of Harbor Commissioners

President Fosse thanked the Board for their support and Past President Ramirez for doing a good job during the past year. President Fosse presented to Past President Ramirez a gavel plaque in recognition of his service as President of the Board during the past year.

6. Comments – Board of Harbor Commissioners

Commissioner Plisky thanked Past President Ramirez for his service as President to the Board and for his vision to involve the local farm community with the Port. Commissioner Plisky congratulated Commissioner Fosse on his upcoming year as President.

Commissioner Lopez thanked the outgoing officers for their service on the Board and congratulated the incoming officers on their new positions.

Commissioner Herrera congratulated President Fosse and commented that he looks forward to working with him in the coming year.

CORRESPONDENCE

1. **Letter of thanks from the Ventura County Grand Jury**
RECOMMENDATION
Information.

EXECUTIVE DIRECTOR'S REPORT

1. **Management Staff "To Do List"**
RECOMMENDATION
Information.
2. **Public Relations Roadmap FY 2008-2009**
RECOMMENDATION
Information.
3. **Discussion of the Revised Calendar of Events for FY 2009-2010**
RECOMMENDATION
Consider revisions to the Calendar of Events to include events for participation by members of the Board of Harbor Commissioners that are in the public interest or promote the business of the Harbor District.

Commissioner Plisky moved to approve the recommendation. Commissioner Ramirez seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Lopez, Plisky and Ramirez
NOES: None
ABSENT: None

President Fosse declared the motion carried.

4. Discussion of Agenda for January 19, 2010 Workshop
RECOMMENDATION
Information.

The Executive Director reported that due to a scheduling conflict the January 19th date that had been set for the Workshop will need to be rescheduled. The Executive Director asked the Board for topics that they would like to discuss at the Workshop. Commissioner Herrera recommended that discussions at the Workshop include the Port Users Group and Public Relations Roadmap. Commissioner Ramirez recommended discussing the District's World Trade Center licensing program. Commissioner Ramirez requested that the Board consider the establishment of a sister-port relationship with the Port of Lázaro Cárdenas in Mexico and that this item be placed on a future agenda for discussion.

**REPORT ON ATTENDANCE AT MEETINGS, ACTIVITIES APPROVED ON
THE CALENDAR OF EVENTS, OR CIVIC OR SPECIAL FUNCTIONS**

Commissioner Plisky commented on the retirement dinner in honor of Mr. Joe DiMassa as outstanding. Commissioner Ramirez commented that Mr. DiMassa was very appreciative of everyone who participated. Commissioner Herrera also commented that it was good to bring together past and present port staff, customers and users to discuss the port and its history.

REPORT DEPUTY EXECUTIVE DIRECTOR – MARITIME SERVICES

1. Report on December Cargo Performance
RECOMMENDATION
Information.

The Deputy Executive Director – Maritime Services reported on Cargo Performance for December.

FACILITIES DEVELOPMENT

1. **Capital Outlay Program Status Report and Update**
RECOMMENDATION
Information.

The Director of Facilities Development reported on the status of the TWIC/Main Gate Security Project. The Director of Facilities Development reported that the Notice of Completion was recorded on December 8, 2009.

REPORT DEPUTY EXECUTIVE DIRECTOR - ADMINISTRATION

1. **November 2009 Treasurer's Report.**
RECOMMENDATION
Receive.

Commissioner Plisky moved to approve the recommendation. Commissioner Lopez seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Lopez, Plisky and Ramirez
NOES: None
ABSENT: None

President Fosse declared the motion carried.

2. **Report on Real Estate Business activities.**
RECOMMENDATION
Information.

The Deputy Executive Director – Administration reported on the status of the District's real estate business activities.

3. **Report on the M/V Otello Damages and Claims.**
RECOMMENDATION
Information.

The Deputy Executive Director – Administration reported on the status of the M/V Otello damages and claims. The Deputy Executive Director – Administration reported that Moffatt & Nichol will be finalizing the plans for the repair of the damage to the wharf and that at the next meeting staff will be asking the Board to approve the advertising of bids for repair work.

MARKETING AND PUBLIC INFORMATION

- 1. Report on upcoming District Events.**
RECOMMENDATION
Information.

The Director of Marketing reported on upcoming District Events for January and February.

BOARD OF HARBOR COMMISSIONERS COMMENTS

Commissioner Plisky recognized Mr. Will Berg for being selected the Oxnard Ambassador of the Year and recommended a press release be issued to the media.

MEMBERSHIPS AND SERVICE CONTRACTS

- 1. Consideration of Membership / Service Contracts**
RECOMMENDATION

Approve Memberships and Service Contracts for the services and in the amounts shown on the January 11, 2010 Membership and Service Contract List. (Service Contracts: Champion Fire Systems - \$3,518.00) (Memberships: Chambers of Commerce Alliances of Ventura & Santa Barbara \$5,000 and Economic Development Collaborative of Ventura County - \$6,250.00)

Commissioner Plisky moved to approve the recommendation. Commissioner Lopez seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Lopez, Plisky and Ramirez
NOES: None
ABSENT: None

President Fosse declared the motion carried.

DISBURSEMENTS

- 1. January 11, 2010**
RECOMMENDATION
Approve.

Commissioner Ramirez moved to approve the recommendation. Commissioner Plisky seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Lopez, Plisky and Ramirez
NOES: None
ABSENT: None

President Fosse declared the motion carried.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Plisky moved to adjourn. Commissioner Ramirez seconded the motion.
Meeting adjourned at 5:45 p.m.

Respectfully Submitted,

Bettina L. Schmock
Executive Assistant