

**OXNARD HARBOR DISTRICT
MINUTES**

MONDAY, JANUARY 28, 2008

Jess Herrera, President

Nao Takasugi, Vice President

Raymond E. Fosse, Commissioner

Jesse Ramirez, Secretary

Michael A. Plisky, Commissioner

The regular meeting of the Oxnard Harbor District, Board of Harbor Commissioners was called to order by President Jess Herrera at 5:00 p.m. on Monday, January 28, 2008 at 333 Ponomo Street, Port Hueneme, California. Following the Pledge of Allegiance, roll call was taken.

ROLL CALL:

Present: Commissioners Fosse, Herrera, Plisky, Ramirez and Takasugi

CONSENT AGENDA:

1. **Minutes**
RECOMMENDATION
Approve the minutes of the regular meeting of Monday, January 14, 2008.
2. **Revised Calendar of Events for FY 2007-2008**
RECOMMENDATION
Approve revisions and additions as indicated on the District's Calendar of Events for FY 2007-2008.
3. **Navy League of the United States, Channel Islands Council, Military Recognition and Awards Dinner, May 15, 2008**
RECOMMENDATION
Approve the Admiral Level Sponsorship at \$2,500; and authorize the presentation of Oxnard Harbor District plaques to the honorees for their selection as outstanding military men/women on Naval Base Ventura County.
4. **Oxnard College Youth Conference**
RECOMMENDATION
Approval of Oxnard College Youth Conference Bronze Sponsorship.

Commissioner Plisky moved to approve the recommendation. Commissioner Takasugi seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Plisky, Ramirez and Takasugi.

NOES: None

SPECIAL ORDERS:

1. **2008 Committee Assignments by Board President**
RECOMMENDATION
Continue this item to the February 11th meeting of the Board.

GENERAL CORRESPONDENCE

1. **UCSB Economic Forecast Project Annual Ventura County Economic Outlook 2008**
RECOMMENDATION
Information only.

EXECUTIVE DIRECTOR'S REPORT

1. **Management Staff – “To Do List”**
RECOMMENDATION
Information only.
2. **2007 – 2008 Public Relations Roadmap**
RECOMMENDATION
Information only.
3. **Progress Report on Due Diligence for the Acquisition of Mobile Harbor Crane**
RECOMMENDATION
Continue this item to the February 11th meeting of the Board.
4. **Consideration of Resolution No. 990 – A Resolution of the Board of Harbor Commissioners of the Oxnard Harbor District Recognizing the Ventura County Transportation Commission**
RECOMMENDATION
Approve Resolution No. 990.

Commissioner Ramirez moved to approve the recommendation. Commissioner Fosse seconded. The vote was as follows:

AYES: Commissioners Fosse, Takasugi, Ramirez, Plisky and Herrera.

NOES: None

Resolution No. 990 is adopted.

REPORT DEPUTY EXECUTIVE DIRECTOR – MARITIME SERVICES

1. **Request from Metropolitan Stevedore for lease for mobile harbor crane**
RECOMMENDATION
No action. Continue this item to the February 11th meeting of the Board.
2. **Report on follow-up discussion regarding the Ventura Coastal LLC concept for use of Building #319 and related land**
RECOMMENDATION
No action is required unless the Board desires to direct staff to negotiate further with Ventura Coastal LLC for potential uses of Building #319 and related port property.

Commissioner Plisky requested staff discuss with NBVC the possibility of locating this project on Navy property and report back to the Board.

REPORT DEPUTY EXECUTIVE DIRECTOR – ADMINISTRATION

1. **Report on Solicitation of Proposals for Actuarial Services needed to comply with Governmental Accounting Standards Board Statement No. 45**
RECOMMENDATION
No action required. For information only.
2. **December 2007 Treasurer's Report**
RECOMMENDATION
Receive.

Commissioner Fosse moved to approve the recommendation. Commissioner Plisky seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Plisky and Takasugi.

NOES: None

MARKETING AND PUBLIC INFORMATION

1. **Report on Time Warner Trade Development and Promotion Campaign**
RECOMMENDATION
Information only.

VENDORS AND PURCHASE ORDERS

- 1. **Sandy's Auto Clinic – Repair & Maintenance - Vehicles**
- 2. **Time Warner Cable – Cable & Internet Service**

RECOMMENDATION

Approve.

Commissioner Fosse moved to approve the recommendation. Commissioner Plisky seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Plisky and Takasugi.

NOES: None

DISBURSEMENTS

- 1. **January 28, 2008**

RECOMMENDATION

Approve.

Commissioner Plisky moved to approve the recommendation. Commissioner Ramirez seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Plisky and Takasugi.

NOES: None

CLOSED SESSION

- 1. Pursuant to Government Code Section 54956.8 CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Agency Negotiator: Anthony J. Taormina
Property: 5901 Edison Road, Oxnard
Negotiating Parties: Trustees of Borla Trust
Under Negotiation: Instructions to negotiate

ACTION: Legal Counsel reported that the Board in closed session unanimously accepted the offer of the trustees of the Borla Trust for the purchase of the Borla Trust property pursuant to the terms of the Agreement to Buy and Sell Property and Escrow Instructions and authorize the President and Secretary of the Board to sign the Agreement.

2. Pursuant to Government Code Section 54956.8 CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Agency Negotiator: Anthony J. Taormina
Property: Fifth and C Street Development
Negotiating Parties: Oxnard Plaza Associated
Under Negotiation: Instructions to negotiate

ACTION: Legal Counsel reported that the Board took no action.

3. Pursuant to Government Code Section 54956.8 CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Agency Negotiator: Anthony J. Taormina
Property: Magellan and Perkins Road
Negotiating Parties: City of Oxnard
Under Negotiation: Instructions to negotiate

ACTION: Legal Counsel reported that the Board took no action.

4. Pursuant to Government Code Section 54956.8 CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Agency Negotiator: Anthony J. Taormina
Property: Arcturus Road (Vacant Land)
Negotiating Parties: Cooks Composite
Under Negotiation: Instructions to negotiate

ACTION: Legal Counsel reported that the Board took no action.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Fosse moved to adjourn. Commissioner Takasugi seconded the motion.

Meeting adjourned at 6:30 p.m.

Respectfully Submitted,

Bettina L. Schmock
Executive Assistant