

**OXNARD HARBOR DISTRICT  
MINUTES**

**MONDAY, MARCH 24, 2008**

**Jess Herrera, President**

**Nao Takasugi, Vice President**  
**Jesse Ramirez, Secretary**

**Raymond E. Fosse, Commissioner**  
**Michael A. Plisky, Commissioner**

The regular meeting of the Oxnard Harbor District, Board of Harbor Commissioners was called to order by Vice President Nao Takasugi at 5:00 p.m. on Monday, March 24, 2008 at 333 Ponomo Street, Port Hueneme, California. Following the Pledge of Allegiance, roll call was taken.

**ROLL CALL:**

Present: Commissioners Fosse, Herrera, Plisky, Ramirez and Takasugi

**CONSENT AGENDA:**

1. **Minutes**  
**RECOMMENDATION**  
Approve the minutes of the meetings of Friday, February 22, 2008, Monday, February 25, 2008 and Monday, March 17, 2008.
  
2. **Revised Calendar of Events for FY 2007-2008**  
**RECOMMENDATION**  
Approve revisions and additions as indicated on the District's Calendar of Events for FY 2007-2008.

Commissioner Plisky moved to approve the recommendation. Commissioner Ramirez seconded. The vote was as follows:

AYES: Commissioners Fosse, Plisky, Ramirez and Takasugi.  
NOES: None  
ABSENT: Commissioner Herrera

## GENERAL CORRESPONDENCE

1. **AAPA's 24<sup>th</sup> Annual Special Seminar for Members of Public Port Authority Governing Boards and Commissions, April 16-18, 2008, Savannah, Georgia**  
**RECOMMENDATION**  
Information only.
2. **AAPA Harbors, Navigation and Environment Seminar, May 20-22, 2008 Panama City, Panama**  
**RECOMMENDATION**  
Information only.
3. **AAPA's Request to Participate in the AAPA – Corps Quality Partnership Initiative (QPI)**  
**RECOMMENDATION**  
Approve contribution of \$1,488.00 to the AAPA – Corps Quality Partnership Initiative.

Commissioner Plisky moved to approve the recommendation. Commissioner Ramirez seconded. The vote was as follows:

AYES: Commissioners Fosse, Plisky, Ramirez and Takasugi.  
NOES: None  
ABSENT: Commissioner Herrera

4. **California Ports and Maritime Security Grant Program notification of award of Fiscal Year 2007 grant funds**  
**RECOMMENDATION**  
Information only.

## EXECUTIVE DIRECTOR'S REPORT

1. **Management Staff – “To Do List”**  
**RECOMMENDATION**  
Information only.
2. **2007 – 2008 Public Relations Roadmap**  
**RECOMMENDATION**  
Information only.

3. **Ratification of Modifications 14, 15 and 16 to the Joint Use Agreement with the US Navy (Ratification of Executive Director's Approval).**

**RECOMMENDATION**

Ratification of Modification Fourteen (14), Fifteen (15) and Sixteen (16) to the Joint Use Agreement.

Commissioner Plisky moved to approve the recommendation. Commissioner Takasugi seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Plisky, Ramirez, and Takasugi

NOES: None

**REPORT OF ATTENDANCE AT MEETINGS, ACTIVITIES APPROVED ON THE CALENDAR OF EVENTS, OR CIVIC OR SPECIAL FUNCTIONS**

1. **Report on Waterfront Promenade and Shoreline Protection Dedication.**

**RECOMMENDATION**

Information only.

The Director of Marketing and Public Information reported that approximately eighty people and eighty Hueneme Elementary school children were in attendance at the Waterfront Promenade and Shoreline Protection Dedication ceremony held on Friday, March 21<sup>st</sup>. The Board by consensus requested that the dedication plaque base be replaced with a taller one.

**REPORT DEPUTY EXECUTIVE DIRECTOR – ADMINISTRATION**

1. **Consideration of Cost Proposal for Continued Independent Auditor Services for the fiscal years ending June 30, 2008 and June 30, 2009.**

**RECOMMENDATION**

Approve the Cost Proposal for Independent Auditor Services from Charles Z. Fedak & Company for audit services for the years 2008 and 2009 at costs of \$23,000 and \$24,000 respectively.

Commissioner Plisky moved to approve the recommendation. Commissioner Fosse seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Plisky, Ramirez, and Takasugi

NOES: None

2. **Report on Correspondence from John Laing Homes dated February 22, 2008**

**RECOMMENDATION**

Information only.

3. **February 2008 Treasurer's Report**  
**RECOMMENDATION**  
Receive.

Commissioner Fosse moved to approve the recommendation. Commissioner Ramirez seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Plisky, Ramirez, and Takasugi  
NOES: None

4. **Consideration of month-to-month lease with TITAN Metal Fabricators, Inc. for a portion of the 319 Building for manufacturing and fabrication**  
**RECOMMENDATION**  
Approve the proposed draft of the Lease by and between Oxnard Harbor District and TITAN Metal Fabricators, Inc. and authorize the Executive Director to negotiate a final lease in substantially the same form as the proposed one, subject to legal counsel review.

#### **MARKETING AND PUBLIC INFORMATION**

1. **17<sup>TH</sup> Annual Ventura County Maritime Museum and Oxnard Union High School District Art Exhibit**  
**RECOMMENDATION**  
Approval of participation in and sponsorship of the 17<sup>th</sup> Annual Oxnard Union High School District Art Exhibit program to be held at the Ventura County Maritime Museum, at a cost of \$2,500.

Commissioner Plisky moved to approve the recommendation. Commissioner Fosse seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Plisky, Ramirez, and Takasugi  
NOES: None

#### **BOARD OF HARBOR COMMISSIONERS COMMENTS ON DISTRICT ACTIVITIES AND EVENTS**

Commissioner Fosse reported on his attendance at the CMANC Spring Conference held in Washington, D.C. Commissioner Fosse commented that the District was well represented by staff.

Commissioner Plisky commented on the outstanding efforts by the Director of Facilities Development and the Executive Director during the conference.

Commissioner Herrera commented on his attendance at the El Concillio Latino Leadership Awards Dinner. Commissioner Herrera reported that Assemblywoman Julia Brownley would like to schedule another visit to the Port.

### **BOARD OF HARBOR COMMISSIONERS COMMENTS**

Commissioner Herrera requested that a final copy of the Port Pass be presented to the Board at the next meeting.

### **VENDORS AND PURCHASE ORDERS**

1. **The Gas Company (Utilities Expense), Southern California Edison (Electricity), City of Port Hueneme (Trash Disposal – Utility), Industrial Bolt and Supply**

#### **RECOMMENDATION**

Approve.

Commissioner Plisky moved to approve the recommendation. Commissioner Fosse seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Plisky and Takasugi.

NOES: None

### **DISBURSEMENTS**

1. **March 24, 2008**

#### **RECOMMENDATION**

Approve.

Commissioner Ramirez moved to approve the recommendation. Commissioner Takasugi seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Plisky and Takasugi.

NOES: None

### **CLOSED SESSION**

1. Pursuant to Government Code Section 54956.8 CONFERENCE WITH REAL PROPERTY NEGOTIATORS, Agency Negotiator: Anthony J. Taormina, Property: 5901 Arcturus, Oxnard, Negotiating Parties: Offshore Oil Services (T&T Trucking), Under Negotiation: Acquisition

The Executive Director reported that no action was taken.

2. Pursuant to Government Code Section 54956.8 CONFERENCE WITH REAL PROPERTY NEGOTIATORS, Agency Negotiator: Anthony J. Taormina,

Property: 5901 Edison, Oxnard, Negotiating Parties: TITAN Metal Fabricators, Inc., Under Negotiation: Potential Lease

The Executive Director reported that no action was taken.

**ADJOURNMENT**

There being no further business to come before the Board, Commissioner Fosse moved to adjourn. Commissioner Plisky seconded the motion.

Meeting adjourned at 6:30 p.m.

Respectfully Submitted,

Bettina L. Schmock  
Executive Assistant