

# OXNARD HARBOR DISTRICT MINUTES

MONDAY, APRIL 14, 2008

Jess Herrera, President

Nao Takasugi, Vice President  
Jesse Ramirez, Secretary

Raymond E. Fosse, Commissioner  
Michael A. Plisky, Commissioner

The regular meeting of the Oxnard Harbor District, Board of Harbor Commissioners was called to order by President Jess Herrera at 5:00 p.m. on Monday, April 14, 2008 at 333 Ponomo Street, Port Hueneme, California. Following the Pledge of Allegiance, roll call was taken.

## ROLL CALL:

Present: Commissioners Fosse, Herrera, Plisky, Ramirez and Takasugi

## CONSENT AGENDA:

1. Minutes  
RECOMMENDATION  
Approve the minutes of the meeting of Monday, March 24, 2008.
2. Minutes  
RECOMMENDATION  
Approve the minutes of the meeting of Friday, April 4, 2008.
3. Silver sponsorship for Japan America Society of Southern California 99<sup>th</sup> Anniversary Dinner & Gala Celebration  
RECOMMENDATION  
Add to Calendar of Events. Approve Silver Level Sponsorship of this event at a cost of \$4,000.
4. Approve the 2008 Ventura County Economic Development Association Gold and Chairman Circle Sponsorship (\$3,500)  
RECOMMENDATION  
Approve Gold Level and Chairman Circle Sponsorship at a cost of \$3,500.
5. Revised Calendar of Events for FY 2007-2008  
RECOMMENDATION  
Approve revisions and additions as indicated on the District's Calendar of Events for FY 2007-2008.

Commissioner Plisky moved to approve the recommendation for Items 1, 2, 3 and 5. Commissioner Plisky asked that Item 4 be deferred to the next meeting and asked that Mr. Bill Buratto, Executive Director of VCEDA be asked to attend the next meeting of the Board. Commissioner Ramirez seconded. The vote was as follows:

AYES: Commissioners Fosse, Plisky, Ramirez and Takasugi.  
NOES: None

**CORRESPONDENCE**

1. **Letter from Former Mayor Pro-tem and Councilman of the City of Port Hueneme Ken Hess regarding participation in the Waterfront Seawall Access project**  
RECOMMENDATION  
Information only.
2. **Association of Pacific Ports (APP) Spring Fly-in Fly-out Seminar, May 14, 2008, Portland International Airport**  
RECOMMENDATION  
Information only.
3. **AAPA Port Finance Seminar, June 10-12, 2008, Vancouver, BC**  
RECOMMENDATION  
Information only.

**EXECUTIVE DIRECTOR'S REPORT**

1. **Management Staff – “To Do List” and report on PORT PASS Program, Time Warner Program and Trucker’s Guide**  
RECOMMENDATION  
Information only.
2. **Public Relations Roadmap FY 2007-2008**  
RECOMMENDATION  
Information only.
3. **Authorization for the Oxnard Harbor District, Port of Hueneme, to be sponsors of the Navy Business & Community Expo and Gold Coast Hispanic Business Chamber JOB FAIR at the May 30, 2008 Event**  
RECOMMENDATION  
Ratify the Executive Director’s actions for sponsorship of the Navy Business & Community Expo and the Gold Coast Hispanic Chamber JOB FAIR at a cost of \$5,000.

Commissioner Fosse moved to approve the recommendation. Commissioner Plisky seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Plisky, Ramirez, and Takasugi  
NOES: None

4. **Resolution No. 995 – A Resolution of the Board of Harbor Commissioners of the Oxnard Harbor District Designating and Authorizing Agents for the California Port Homeland Security Program and Granting Signatory Authority in Association with the Governor’s Office of Homeland Security Award in the Amount of \$2,461,848**

**RECOMMENDATION**

Approve Resolution No. 995.

Commissioner Plisky moved to approve the recommendation. Commissioner Ramirez seconded. The vote was as follows:

AYES: Commissioners Fosse, Takasugi, Herrera, Ramirez and Plisky  
NOES: None

Resolution No. 995 is adopted.

5. **Report on the closing of the 5901 Edison Drive Property**

**RECOMMENDATION**

Information only.

The Executive Director reported that the property at 5901 Edison Drive in Oxnard would close Escrow at the end of May and that the current owners would lease the space back until the end of June.

6. **Report on the hiring of a new Manager of Financial Services**

**RECOMMENDATION**

Ratify the Executive Director’s recommendation for the establishment of the position of Manager of Financial Services and to continue the 2.5% salary adjustment for the Senior Accountant.

The Executive Director introduced Mr. Andrew Palomares, the District’s new Manager of Financial Services.

Commissioner Fosse moved to approve the recommendation. Commissioner Plisky seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Plisky, Ramirez and Takasugi  
NOES: None

7. **Report on the Radiation Portal Monitor Project (US Customs and Border Protection) at the Port of Hueneme**  
**RECOMMENDATION**  
Information only.

**REPORT OF ATTENDANCE AT MEETINGS, ACTIVITIES APPROVED ON THE CALENDAR OF EVENTS, OR CIVIC OR SPECIAL FUNCTIONS**

1. **American Association of Port Authorities Spring Conference**  
**RECOMMENDATION**  
Information only.

The Executive Director reported on attendance at the 2008 American Association of Port Authorities Spring Conference in Washington, D.C. The Executive Director reported on meetings held with Congresswoman Lois Capps, Congresswoman Loretta Sanchez, Senator Feinstein and Senator Boxer's offices. The Executive Director reported that meetings were also held with the MARAD Administrator and USDA offices.

**PUBLIC COMMUNICATIONS**

Mr. Dave Hunt, Executive Director, Association of Pacific Ports commented on APP and their upcoming events.

**REPORT DEPUTY EXECUTIVE DIRECTOR – MARITIME SERVICES**

1. **Authorization for Executive Director to execute short term lease for automobile storage on South Terminal with BMW**  
**RECOMMENDATION**  
Authorize the Executive Director to execute a short term lease on behalf of the Oxnard Harbor District with BMW of North America.

Commissioner Fosse moved to approve the recommendation. Commissioner Plisky seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Plisky, Ramirez and Takasugi  
NOES: None

2. **Consideration of Lease Extension with Port Hueneme Ice, LLC for 4,000 square feet (Building #410 – NCEL Building #1311)**  
**RECOMMENDATION**  
Approve the Lease Extension between the Oxnard Harbor District and Port Hueneme Ice, LLC.

Commissioner Plisky moved to approve the recommendation. Commissioner Ramirez seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Plisky, Ramirez and Takasugi  
NOES: None

#### **REPORT DEPUTY EXECUTIVE DIRECTOR - ADMINISTRATION**

1. **Resolution No. 996 – A Resolution of the Board of Harbor Commissioners of the Oxnard Harbor District Designating Treasurer and Deputy Treasurer and Authorizing Investments**

##### **RECOMMENDATION**

Approve and Adopt Resolution No. 996 – A Resolution of the Board of Harbor Commissioners of the Oxnard Harbor District Designating Treasurer and Deputy Treasurers and Authorizing Investments

Commissioner Takasugi moved to approve the recommendation. Commissioner Plisky seconded. The vote was as follows:

AYES: Commissioners Fosse, Takasugi, Herrera, Ramirez and Plisky  
NOES: None

Resolution No. 996 is adopted.

#### **BOARD OF HARBOR COMMISSIONERS COMMENTS**

Commissioner Herrera requested that a final copy of the Port Pass be presented to the Board at the next meeting.

#### **VENDORS AND PURCHASE ORDERS**

1. **Aswell Trophy and Ventura County Star**

##### **RECOMMENDATION**

Approve.

Commissioner Plisky moved to approve the recommendation. Commissioner Takasugi seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Plisky and Takasugi.  
NOES: None

#### **SERVICE CONTRACTS**

1. **State Water Resources Control Board**

##### **RECOMMENDATION**

Approve.

Commissioner Plisky moved to approve the recommendation. Commissioner Takasugi seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Plisky and Takasugi.  
NOES: None

**DISBURSEMENTS**

1. April 14, 2008  
RECOMMENDATION  
Approve.

Commissioner Ramirez moved to approve the recommendation. Commissioner Plisky seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Plisky and Takasugi.  
NOES: None

President Herrera called for a five minute recess.

**CLOSED SESSION**

1. Pursuant to Government Code Section 54957.6 – CONFERENCE WITH LABOR NEGOTIATOR, Agency Negotiator: Anthony J. Taormina, Employee Organization: SEIU, AFL-CIO, CLC, Local 721

Legal Counsel reported that no action was taken.

2. Pursuant to Government Code Section 54957 – PERSONNEL MATTERS

Legal Counsel reported that in closed session the Board selected an independent investigator, Ms. Valerie Williams.

**ADJOURNMENT**

There being no further business to come before the Board, Commissioner Fosse moved to adjourn. Commissioner Plisky seconded the motion.

Meeting adjourned at 7:10 p.m.

Respectfully Submitted,

Bettina L. Schmock  
Executive Assistant