

OXNARD HARBOR DISTRICT MINUTES

MONDAY, MAY 10, 2010

Raymond E. Fosse, President

Michael A. Plisky, Vice President

Manuel M. Lopez, Commissioner

Jess Herrera, Secretary

Jesse J. Ramirez, Commissioner

The regular meeting of the Oxnard Harbor District, Board of Harbor Commissioners was called to order by President Raymond E. Fosse at 5:00 p.m. on Monday, May 10, 2010, at 333 Ponomo Street, Port Hueneme, California. Following the Pledge of Allegiance, roll call was taken.

ROLL CALL:

Present: Commissioners Fosse, Herrera, Lopez, Plisky and Ramirez
Absent: None

CONSENT AGENDA:

1. Minutes

RECOMMENDATION

Approve the minutes of the regular meeting of April 26, 2010.

Commissioner Plisky moved to approve the Consent Agenda. Commissioner Ramirez seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Lopez, Plisky and Ramirez

NOES: None

ABSENT: None

President Fosse declared the motion carried.

SPECIAL ORDERS

1. Consideration of Resolution No. 1048 – A Resolution of the Board of Harbor Commissioners of the Oxnard Harbor District Adopting the Preliminary Operating Budget, Capital Outlay Plan, and Debt Schedule for Fiscal Year 2010-2011 and setting a public hearing for adoption of the Final Budget.

RECOMMENDATION

Approve Resolution No. 1048- A Resolution of the Board of Harbor Commissioners of the Oxnard Harbor District Adopting the Preliminary Operating Budget, Capital Outlay Plan, and Debt Schedule for Fiscal Year 2010-2011 and setting a public hearing for adoption of the Final Budget.

The Executive Director reported on and recommended approval of Resolution No. 1048- A Resolution of the Board of Harbor Commissioners of the Oxnard Harbor District Adopting the Preliminary Operating Budget, Capital Outlay Plan, and Debt Schedule for Fiscal Year 2010-2011 and setting a public hearing for adoption of the Final Budget.

Commissioner Plisky moved to approve the recommendation. Commissioner Lopez seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Lopez, Plisky and Ramirez

NOES: None

ABSENT: None

President Fosse declared the motion carried.

2. **Consideration of Resolution No. 1049 – A Resolution of the Board of Harbor Commissioners of the Oxnard Harbor District pursuant to the Harbors and Navigation Code notifying the Ventura County Board of Supervisors that the Oxnard Harbor District shall require no taxes for fiscal year 2010-2011.**

RECOMMENDATION

Approve Resolution No. 1049 – A Resolution of the Board of Harbor Commissioners of the Oxnard Harbor District pursuant to the Harbors and Navigation Code notifying the Ventura County Board of Supervisors that the Oxnard Harbor District shall require no taxes for fiscal year 2010-2011.

The Executive Director reported on and recommended approval of Resolution No. 1049 – A Resolution of the Board of Harbor Commissioners of the Oxnard Harbor District pursuant to the Harbors and Navigation Code notifying the Ventura County Board of Supervisors that the Oxnard Harbor District shall require no taxes for fiscal year 2010-2011.

Commissioner Plisky moved to approve the recommendation. Commissioner Herrera seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Lopez, Plisky and Ramirez

NOES: None

ABSENT: None

President Fosse declared the motion carried.

EXECUTIVE DIRECTOR’S REPORT

1. **Management Staff “To Do List”**

RECOMMENDATION

Information.

2. **Public Relations Roadmap FY 2008-2009**

RECOMMENDATION

Information.

3. Discussion of the Revised Calendar of Events for FY 2009-2010

RECOMMENDATION

Consider revisions to the Calendar of Events to include events for participation by members of the board of Harbor Commissioners that are in the public interest or promote the business of the Harbor District.

The Executive Director reported on and recommended approval of the Revised Calendar of Events for FY 2009-2010.

Commissioner Plisky moved to approve the recommendation. Commissioner Lopez seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Lopez, Plisky and Ramirez

NOES: None

ABSENT: None

President Fosse declared the motion carried.

4. Authorize the Executive Director to place the Oxnard Harbor District General Liability, Public Officials Liability, Business Automobile Liability, Hull & Machinery, Boiler & Machinery, Property and Terrorism-Property Insurance and Excess General Liability Insurance through California Association of Port Authorities.

RECOMMENDATION

Authorize the Executive Director to place the General Liability, Public Officials Liability, Business Automobile Liability, Hull & Machinery, Boiler & Machinery, Property and Terrorism-Property insurance policies before May 20, 2010 on the terms beneficial to the Oxnard Harbor District. Authorize the participation and placement of the California Association of Port Authorities Excess Liability insurance.

The Executive Director reported on and recommended to authorize the Executive Director to place the General Liability, Public Officials Liability, Business Automobile Liability, Hull & Machinery, Boiler & Machinery, Property and Terrorism-Property insurance policies before May 20, 2010 on the terms beneficial to the Oxnard Harbor District and to authorize the participation and placement of the California Association of Port Authorities Excess Liability insurance.

Commissioner Plisky moved to approve. Commissioner Ramirez seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Lopez, Plisky and Ramirez

NOES: None

ABSENT: None

President Fosse declared the motion carried.

REPORT OF ATTENDANCE AT MEETINGS, ACTIVITIES APPROVED ON THE CALENDAR OF EVENTS, OR CIVIC OR SPECIAL FUNCTIONS

The Executive Director reported on attendance at the California Maritime Symposium held on May 4-6 in Sacramento. Commissioner Herrera and the Director of Facilities Development also attended the event. Commissioner Herrera reported that the Executive Director accepted an award as President of the California Association of Port Authorities.

FACILITIES DEVELOPMENT

1. **Capital Outlay Program Status Report and Update**
RECOMMENDATION
Information.

The Director of Facilities Development reported that a Pre-bid meeting would be held on May 12th for the Wharf 1 repairs and that bids will be due June 8, 2010.

REPORT DEPUTY EXECUTIVE DIRECTOR - ADMINISTRATION

1. **Report on Real Estate Program Activities through April 30, 2010.**
RECOMMENDATION
Information.

The Deputy Executive Director – Administration reported on the status of the Real Estate Program Activities through April 30, 2010.

MARKETING AND PUBLIC INFORMATION

1. **Report on upcoming District Events.**
RECOMMENDATION
Information.

The Director of Marketing and Public Information reported on upcoming events in May.

COMMITTEE REPORTS

1. **Engineering and Maintenance Committee, May 3, 2010.**
RECOMMENDATION
Information.

The Executive Director reported that the Engineering and Maintenance Committee met on May 3, 2010 and discussed and reviewed the Capital Outlay Plan.

2. Business Services Committee, May 7, 2010.

The Executive Director reported that the Business Services Committee met on May 7, 2010 to review the benefits resolution for Commissioners and non-MOU employees. The Committee also discussed the placement of the insurance policies.

3. Budget Committee, May 7, 2010.

The Executive Director reported that the Budget Committee met on May 7, 2010 to review the Draft Preliminary Budget for FY 2010-2011.

DISBURSEMENTS

- 1. May 10, 2010**
RECOMMENDATION
Approve.

Commissioner Ramirez moved to approve the recommendation. Commissioner Plisky seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Lopez, Plisky and Ramirez

NOES: None

ABSENT: None

President Fosse declared the motion carried.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Herrera moved to adjourn. Commissioner Plisky seconded the motion.

Meeting adjourned at 5:25 p.m.

Respectfully Submitted,

Bettina L. Schmock
Executive Assistant