

**OXNARD HARBOR DISTRICT  
MINUTES**

**MONDAY, MAY 12, 2008**

**Jess Herrera, President**

**Nao Takasugi, Vice President**  
**Jesse Ramirez, Secretary**

**Raymond E. Fosse, Commissioner**  
**Michael A. Plisky, Commissioner**

The regular meeting of the Oxnard Harbor District, Board of Harbor Commissioners was called to order by President Jess Herrera at 5:00 p.m. on Monday, May 12, 2008 at 333 Ponomo Street, Port Hueneme, California. Following the Pledge of Allegiance, roll call was taken.

**ROLL CALL:**

Present: Commissioners Fosse, Herrera, Plisky, Ramirez and Takasugi

**CONSENT AGENDA:**

1. **Minutes**  
**RECOMMENDATION**  
Approve the minutes of the meeting of Monday, April 28, 2008.
  
2. **Consideration of sponsorships, participation and advertisement for upcoming Downtown Oxnard Merchants Salsa Festival to further the District's Commercial Interests and Trade Activities.**  
**RECOMMENDATION**  
Approve "Spicy" VIP sponsorship of the Downtown Oxnard Merchants 15<sup>th</sup> Annual Salsa Festival at a cost of \$3,000.

Commissioner Herrera asked that Item 3 be pulled from the Consent Agenda for further discussion.

Commissioner Plisky moved to approve the recommendation for Item 1 and Item 2. Commissioner Fosse seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Plisky, Ramirez and Takasugi.

NOES: None

3. **Consideration of sponsorships, participation and advertisement for upcoming Downtown Oxnard Merchants Summer Concert Series to further the District's commercial interests and trade activities**

**RECOMMENDATION**

Approve Porch Sponsorship of the Downtown Merchants Summer Concert Series at Heritage Square at a cost of \$5,000.

The Director of Marketing reported on the upcoming Downtown Oxnard Merchants Summer Concert Series at Heritage Square and distributed a schedule indicating the dates and the bands that will be performing. The Director of Marketing reported that the District customers have committed to sponsor the event again this year and several have indicated the dates they would like to sponsor. Commissioner Herrera expressed his concern regarding last years catering and felt that the budget may need to be increased. Commissioner Ramirez commented on the use of multiple restaurants to cater and feels that the onsite restaurant, La Dolce Vita, should be used exclusively. Commissioner Ramirez suggested that the Port Hueneme Port Pilot Association be invited to sponsor an evening during the Summer Concert Series.

Commissioner Plisky moved to approve the recommendation. Commissioner Ramirez seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Plisky, Ramirez and Takasugi.

NOES: None

**CORRESPONDENCE**

1. **AAPA Port Property Management and Pricing Seminar, June 25-27, 2008,**

**Toronto Ontario**

**RECOMMENDATION**

Information only.

**EXECUTIVE DIRECTOR'S REPORT**

1. **Management Staff – "To Do List"**

**RECOMMENDATION**

Information only.

The Executive Director reported that on May 13<sup>th</sup> the new President and CEO of the Ventura County Star newspaper, Mr. George Cogswell will be visiting and touring the Port.

Commissioner Plisky inquired as to the status of changing the District boundaries to include a northwest section of the City of Oxnard and if the change would be finalized by the next election. The Executive Director reported that a resolution requesting the boundary change would be presented at the May 27<sup>th</sup> meeting of the Board for approval.

The resolution would then be submitted to LAFCO and the County for their approval. The Executive Director was not certain that this process could be completed before the next election. The Executive Director reported that procedures are in place to monitor both the City of Oxnard and City of Port Hueneme for future boundary changes.

Commissioner Herrera commented on the latest version of the Trucker survey and suggested that it should include text emphasizing, no speeding, observance of the speed limits, taking direction from the Wharfingers, and to observance of all signs. The Executive Director responded that staff will look at different ways to enforce the driving rules and speed limits on the Port and report back at the next meeting.

2. **Public Relations Roadmap FY 2007-2008**

**RECOMMENDATION**

Information only.

3. **Resolution No. 998 – Resolution of the Board of Harbor Commissioners of the Oxnard Harbor District calling for an Election to be held on November 4, 2008 for the purpose of electing two Harbor Commissioners**

**RECOMMENDATION**

Approve Resolution No. 998 – Resolution of the Board of Harbor Commissioners of the Oxnard Harbor District calling for an election to be held on November 4, 2008 for the purpose of electing two (2) Harbor Commissioners.

Commissioner Ramirez moved to approve the recommendation. Commissioner Plisky seconded. The vote was as follows:

AYES: Commissioners Fosse, Takasugi, Herrera, Ramirez and Plisky

NOES: None

Resolution No. 998 is adopted.

4. **Resolution No. 999 – Resolution of the Board of Harbor Commissioners of the Oxnard Harbor District Requesting the Board of Supervisors of the County of Ventura to order Consolidation of the Oxnard Harbor District Election with Statewide Elections to be held on November 4, 2008**

**RECOMMENDATION**

Approve Resolution No. 999 – Resolution of the Board of Harbor Commissioners of the Oxnard Harbor District Requesting the Board of Supervisors of the County of Ventura to order Consolidation of the Oxnard Harbor District Election with Statewide Elections to be held on November 4, 2008

Commissioner Plisky moved to approve the recommendation. Commissioner Ramirez seconded. The vote was as follows:

AYES: Commissioner Fosse, Takasugi, Herrera, Ramirez and Plisky

NOES: None

Resolution No. 999 is adopted.

5. **Report on 5901 Edison Drive Property Acquisition Closing and authorization for the Executive Director to enter into a two month lease with the Borla Trust pursuant to the Purchase Agreement.**

**RECOMMENDATION**

1. Authorize the Executive Director to close on the 5901 Edison property consistent with the Agreement to Buy and Sell Property and Escrow Instructions dated January 28, 2008.
2. Authorize the Executive Director to enter into a two month lease with the Borla Trust for the 5901 Edison property pursuant to the Escrow Instructions.

Commissioner Plisky moved to approve the recommendation. Commissioner Takasugi seconded. The vote was as follows:

AYES: Commissioner Fosse, Takasugi, Herrera, Ramirez and Plisky  
NOES: None

**REPORT OF ATTENDANCE AT MEETINGS, ACTIVITIES APPROVED ON THE CALENDAR OF EVENTS, OR CIVIC OR SPECIAL FUNCTIONS**

1. **Oral report on attendance at CMANC meeting**

The Director of Facilities Development reported on his attendance at the CMANC Summer Meeting in Sacramento, CA.

2. **Oral report on attendance at CMTA Annual Conference**

The Deputy Executive Director – Administration reported on her attendance at the CMTA Annual Conference in San Francisco, CA.

**REPORT DEPUTY EXECUTIVE DIRECTOR – MARITIME SERVICES**

1. **Consideration of Contract between the Oxnard Harbor District and Port Hueneme Pilots Association.**

**RECOMMENDATION**

Approve the contract for pilot services between the Oxnard Harbor District and Port Hueneme Pilots Association and extend their contract for an additional five (5) years.

Commissioner Plisky moved to approve the recommendation. Commissioner Ramirez seconded. The vote was as follows:

AYES: Commissioner Fosse, Herrera, Plisky, Ramirez and Takasugi  
NOES: None

2. **Consideration of increase in Pilotage Rates and adoption of Ordinance No. 238 – An Ordinance of the Board of Harbor Commissioners of the Oxnard Harbor District amending Pages 65, 66 of the Port of Hueneme Port Terminal Tariff #7**

**RECOMMENDATION**

1. Approve the increase in pilot rates.
2. Adopt Ordinance No. 238 – An Ordinance of the Board of Harbor Commissioners of the Oxnard Harbor District amending Pages 65, 66 of the Port of Hueneme Port Terminal Tariff #7.

Commissioner Plisky moved to approve the recommendation. Commissioner Fosse seconded. The vote was as follows:

AYES: Commissioner Plisky, Ramirez, Herrera, Takasugi and Fosse  
NOES: None

**FACILITIES DEVELOPMENT**

1. **Report on the California Coastal Commission consistency hearing regarding the implementation of the Confined Aquatic Disposal project.**

**RECOMMENDATION**

Information only.

The Executive Director reported that at the California Coastal Commission meeting in Marina Del Rey on Friday, May 9<sup>th</sup> the Commission considered the U.S. Navy's request for a consistency finding for the Confined Aquatic Disposal project and received a unanimous vote of support for the project. The Executive Director commended the Director of Facilities Development and Anchor Environmental Engineering for doing an excellent job. The Board's next actions on the Confined Aquatic Disposal project will be to consider the Mitigated Negative Declaration and the approval of the project. Staff is working with the Navy and the US Army Corps of Engineers in negotiating Memorandums of Understanding to implement the project.

**REPORT DEPUTY EXECUTIVE DIRECTOR - ADMINISTRATION**

1. **Consideration of Placement of Oxnard Harbor District General Liability, California Association of Port Authorities (CAPA) Excess Liability, Public Officials Liability, Business Automobile Liability, Hull & Machinery, Boiler & Machinery, Property and Terrorism-Property Insurance Policies.**

**RECOMMENDATION**

Authorize the Executive Director to place the General Liability, CAPA Excess General Liability, Public Officials Liability, Business Automobile Liability, Hull & Machinery, Boiler & Machinery, Property and Terrorism-Property insurance policies before May 20, 2008 on the terms as outlined.

Commissioner Plisky moved to approve the recommendation. Commissioner Fosse seconded. The vote was as follows:

AYES: Commissioners Fosse, Takasugi, Herrera, Ramirez and Plisky  
NOES: None

2. **Report on Actuarial Valuation of Post-Employment Benefits**  
**RECOMMENDATION**  
Information only.
3. **Report on California Association of Port Authorities (CAPA) excess liability insurance placement.**  
**RECOMMENDATION**  
Information only.

The Deputy Executive Director – Administration reported on the progress of the actuarial valuation report.

#### **UNFINISHED OR DEFERRED BUSINESS**

1. **Approve the 2008 Ventura County Economic Development Association Gold and Chairman Circle Sponsorship (\$3,500)**  
**RECOMMENDATION**  
Approve Gold Level and Chairman Circle Sponsorship at a cost of \$3,500.

Mr. Bill Buratto, Executive Director, VCEDA addressed the Board regarding the District's membership and sponsorship in VCEDA and responded to questions.

Commissioner Fosse asked what TRIAD stood for. Mr. Buratto stated that TRIAD is a new organization under the VCEDA umbrella specifically designed to work with the private sector, the public sector and the military to enhance the economic viability of NBVC. Mr. Buratto explained that TRIAD means a triangular object representing the relationship between the military, private and public.

Commissioner Ramirez asked what initiated the Navy Expo and would it provide a way for people to obtain jobs. Mr. Buratto responded that VCEDA was approached by the military through TRIAD to partner and reach out to other groups including the District and the event will include a job fair.

Commissioner Plisky asked Mr. Buratto what VCEDA was doing for the District. Mr. Buratto responded general advocacy as it relates to business. Commissioner Herrera commented that he would like to see VCEDA help in developing the Oxnard Harbor District into the same type of economic powerhouse as discussed with the Naval Base Ventura County and if there are any new ways to explore this and promote the port.

Mr. Buratto explained that he has discussed these issues with the Executive Director and they have explored a number of ways that the District and VCEDA can work together.

Commissioner Ramirez moved to approve the recommendation. Commissioner Fosse seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Plisky and Takasugi.  
NOES: None

### **BOARD OF HARBOR COMMISSIONERS COMMENTS**

Commissioner Ramirez commented on the lack of attendance by staff at AAPA seminars and questioned the value of these seminars. Commissioner Fosse reported that he will be attending the AAPA Finance Seminar in June and that it is a worthwhile program.

Commissioner Fosse commented that under the District's Port Pass Program he extended an invitation to twenty-two women from the Sons of Norway to take a tour of the Port. The group was met at the District by himself and the Director of Marketing who gave an excellent presentation. Commissioner Fosse has received glowing reports from the group about what a wonderful tour they had and the wonderful job the Director of Marketing did in explaining the ports operations and showing them the facilities.

Commissioner Herrera expressed his concern regarding comments made by Mr. Bill Buratto, Executive Director of VCEDA. The Executive Director responded that he will communicate the Board's concerns to the VCEDA Board in writing.

Commissioner Herrera asked the Executive Director how he felt about Mr. Buratto's comments to the Board. The Executive Director responded that Mr. Buratto comments reflect his frustration with the fact that he has asked for financial support for a lobbyist in Washington D.C. on behalf of RDP-21 and the Naval Base and told him it would be hard to go before the Board ask for money to support an organization that did not necessarily support us when we needed them on the BRAC issue. The Executive Director stated that he is disappointed that Mr. Buratto took this opportunity not to talk to you about the importance of the port, but to lecture the Board on other issues.

Commissioner Herrera commented that business is slow right now and encouraged staff to keep working hard and be diligent in pursuing every new opportunity. Commissioner Herrera offered that the Board is available to help and support these efforts.

Commissioner Fosse reported that Mr. William J. Buenger has been elected President of the Ventura County Maritime Museum Board of Trustees.

The Executive Director reported that a reception would be held at the Maritime Museum prior to the Navy Expo on Thursday, May 29<sup>th</sup>. Admiral Herring will be attending the reception and he will be the keynote speaker at the Navy Expo on Friday, May 30<sup>th</sup>.

**DISBURSEMENTS**

1. May 12, 2008

RECOMMENDATION

Approve.

Commissioner Plisky moved to approve the recommendation. Commissioner Fosse seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Plisky and Takasugi.

NOES: None

President Herrera called for a five minute recess.

**CLOSED SESSION**

1. Pursuant to Government Code Section 54957 – PERSONNEL MATTERS

Legal Counsel reported that no action was taken

**ADJOURNMENT**

There being no further business to come before the Board, Commissioner Fosse moved to adjourn. Commissioner Ramirez seconded the motion.

Meeting adjourned at 6:35 p.m.

Respectfully Submitted,

Bettina L. Schmock  
Executive Assistant