

OXNARD HARBOR DISTRICT MINUTES

THURSDAY, JUNE 9 2011

Jess Herrera, President

Manuel M. Lopez, Vice President

Jason T. Hodge, Commissioner

Jesse J. Ramirez, Secretary

Mary Anne Rooney, Commissioner

A special meeting of the Oxnard Harbor District, Board of Harbor Commissioners was called to order by President Jess Herrera at 9:00 a.m. on Thursday, June 9, 2011, at 333 Ponomo Street, Port Hueneme, California. Following the Pledge of Allegiance, roll call was taken.

ROLL CALL:

Present: Commissioners Herrera, Hodge, Lopez, Ramirez and Rooney
Absent: None

PUBLIC COMMENTS:

Speakers commenting on continued financial support from the District for Professional Services/Membership in the FY 2011-2012 Budget were: Mr. Bruce Stenslie, President CEO, EDC-VC, Mr. Steve Kinney, President, EDCO, Ms. Nancy Lindholm, President, Oxnard Chamber of Commerce, Mr. Bill Camarillo, VCEDA, Mr. Tom Tetangelo, Port Hueneme Chamber of Commerce, Mr. Sam Hirschberg, Port Hueneme Chamber of Commerce.

1. **Presentation of Resolution No. 1073 - A Resolution of the Board of Harbor Commissioners of the Oxnard Harbor District to adopt a Preliminary Operating Budget, Capital Outlay Plan, and Debt Service for Fiscal Year 2011 – 2012 and setting a public hearing for adoption of a Final Operating Budget, Capital Outlay Plan and Debt Services on July 25, 2011. [The Board will consider Resolution No. 1073 at the regular scheduled meeting on June 13, 2011. The Board will review and discuss the elements of the District’s Draft Preliminary Operating Budget, Capital Outlay Plan and Debt Service at this Special Meeting.]**
 - A. **Presentation and discussion of FY 2011-2012 Operating Revenue Forecasts. (Deputy Executive Director – Maritime Services and Executive Director)**
 - B. **Brief Overview of FY 2011-2012 Operating Budget. (Manager of Financial Services)**
 - C. **Discussion of Preliminary Operating Budget FY 2011-2012 Organization and salary, wages, and benefits for Commissioners, active employees, and retirees. (Executive Director and Manager of Financial Services)**
 - D. **Discussion of Preliminary Operating Budget FY 2011-2012 District Promotion Program. (All Budget Managers)**

- E. Discussion of Preliminary Operating Budget FY 2011-2012 District Professional Services. (Executive Director)**
- F. Summary and Overview of remaining Operating Expenses for FY 2011-2012. (Manager of Financial Services)**
- G. Presentation of FY 2011 – 2012 Non Operating Revenues and Expenses. (Manager of Financial Services)**
- H. Final Completion of Presentation of the District's FY 2011-2012 Operating Budget. (Discussion)**
- I. Presentation and discussion of FY 2011-2012 Capital Outlay Program and Major Maintenance Activities, including available funds, grants, capital outlay projects and life cycle maintenance. (Director of Facilities Development and Manager of Maintenance)**
- J. Report on Debt Service and Defeasance. (Manager of Financial Services and Deputy Executive Director of Administration)**
- K. Final Presentation of Operating Budget, Capital Outlay, and Debt Service, including Cash Flow. (Discussion)**

The Manager of Financial Services discussed the draft Preliminary Operating Budget, Capital Outlay Plan, and Debt Service for Fiscal Year 2011 – 2012.

The Board asked that organizations that provide professional services to the District submit letters describing their services. The Board discussed having a policy regarding succession planning. The Board requested the development of a list of vendors used by the District. The Board asked that a member meeting for the Ventura County Railway be scheduled. The Board requested that the undesignated items in the budget that represent a conflict for Board members are shown as separate line items within the budget.

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 2:10 p.m.

Respectfully Submitted,

Bettina L. Schmock
Executive Assistant