

OXNARD HARBOR DISTRICT MINUTES

MONDAY, JULY 26, 2010

Raymond E. Fosse, President

Michael A. Plisky, Vice President

Manuel M. Lopez, Commissioner

Jess Herrera, Secretary

Jesse J. Ramirez, Commissioner

The regular meeting of the Oxnard Harbor District, Board of Harbor Commissioners was called to order by President Raymond E. Fosse at 5:00 p.m. on Monday, July 26, 2010, at 333 Ponomo Street, Port Hueneme, California. Following the Pledge of Allegiance, roll call was taken.

ROLL CALL:

Present: Commissioners Fosse, Herrera, Lopez, Plisky and Ramirez
Absent: None

CONSENT AGENDA:

1. Minutes

RECOMMENDATION

Approve the minutes of the regular meeting of July 12, 2010.

Commissioner Plisky moved to approve the Consent Agenda. Commissioner Herrera seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Lopez, Plisky and Ramirez

NOES: None

ABSENT: None

President Fosse declared the motion carried.

SPECIAL ORDERS

1. Presentation on the City of Oxnard 2030 General Plan Update by Mr. Chris Williamson.

Mr. Chris Williamson presented the City of Oxnard's 2030 General Plan Update.

2. Discussion and consideration of comments related to the City of Oxnard General Plan Update.

Mr. Chris Williamson discussed the City of Oxnard's 2030 General Plan Update and responded to questions from the Board.

President Fosse called for a five minute recess.

GENERAL CORRESPONDENCE

1. **Central Coast Alliance United for a Sustainable Economy (CAUSE) Community Building Luncheon.**
RECOMMENDATION

No recommendation. Board may consider sponsorship.

The Executive Director reported on an invitation from the Central Coast Alliance United for a Sustainable Economy (CAUSE) to participate as a sponsor for the Fourth Regional CAUSE Community Building Luncheon.

Commissioner Herrera moved to approve sponsorship of the Central Coast Alliance for a Sustainable Economy luncheon at a cost of \$1,500. Commissioner Lopez seconded. The vote was as follows:

AYES: Commissioners Herrera and Lopez

NOES: Commissioners Fosse and Plisky

ABSENT: Commissioner Ramirez

President Fosse declared the motion failed two votes to two and one absent.

2. **Correspondence from the California Chamber of Commerce regarding Governor Schwarzenegger proposed trade mission to China, Japan and South Korea.**
RECOMMENDATION

No recommendation. The Board may consider participation.

The Executive Director reported on a letter from the California Chamber of Commerce regarding Governor Schwarzenegger's proposed trade mission to China, Japan and South Korea. The Board took no action.

EXECUTIVE DIRECTOR'S REPORT

1. **Management Staff "To Do List"**
RECOMMENDATION
Information.
2. **Discussion of the Revised Calendar of Events**
RECOMMENDATION
Information.

3. **Report on resumption of enforcement of the Oxnard Harbor District Parking Ordinance No. 213.**

RECOMMENDATION

Discussion and information.

The Executive Director reported that Ordinance No. 213 adopted on June 28, 1993 to implement procedures for enforcing infractions resulting from parking violations on the Port is being reviewed and revisions will be presented to the Board.

4. **Report on the Ventura County's Transportation Investment Generating Economic Recovery 2 Project Application.**

RECOMMENDATION

Information.

The Executive Director reported that he met with representatives of Ventura County to discuss freight transportation projects that may benefit from US DOT funding.

REPORT DEPUTY EXECUTIVE DIRECTOR – MARITIME SERVICES

1. **Report on Cargo Throughput through June 30, 2010.**

RECOMMENDATION

Information.

FACILITIES DEVELOPMENT

1. **Capital Outlay Program Status Report and Update.**

RECOMMENDATION

Information.

2. **Consideration of contract with Scientific Construction Laboratories to expire June 30, 2011 for professional engineering and construction support services in the amount of \$5,000.**

RECOMMENDATION

Authorize a professional engineering and construction support contract with Scientific Construction Laboratories, Inc., on a time and expense basis not to exceed \$5,000. The contract shall expire on June 30, 2011.

The Director of Engineering reported on and recommended approval of a professional engineering and construction support contract with Scientific Construction Laboratories, Inc., on a time and expense basis not to exceed \$5,000.

Commissioner Plisky moved to approve the recommendation. Commissioner Ramirez seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Lopez, Plisky and Ramirez

NOES: None

ABSENT: None

President Fosse declared the motion carried.

REPORT DEPUTY EXECUTIVE DIRECTOR - ADMINISTRATION

1. June 2010 Treasurer's Report

RECOMMENDATION

Receive.

Commissioner Ramirez moved to approve the recommendation. Commissioner Plisky seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Lopez, Plisky and Ramirez

NOES: None

ABSENT: None

President Fosse declared the motion carried.

MARKETING AND PUBLIC INFORMATION

1. Report on upcoming District Events

RECOMMENDATION

Information.

2. Discussion of the Public Relations Roadmap

RECOMMENDATION

Information.

The Director of Marketing discussed preparations for hosting the Port Hueneme/Oxnard Chambers Military Mixer on August 19th at the District. The Director of Marketing also discussed plans for the 12th Annual Hueneme Beach Festival to be held on August 21-22, 2010.

MEMBERSHIPS AND SERVICE CONTRACTS

1. **Report on approved Memberships and Service Contracts approved by the Executive Director in accordance with Oxnard Harbor District Administrative Policy 4205.1B.**

RECOMMENDATION

Information.

The Executive Director reported on approval of Memberships and Service Contracts in accordance with Oxnard Harbor District Administrative Policy 4205.1B as follows: Nicolay Consulting Group in the amount of \$5,300, Brooke Irish in the amount of \$1,500, and Red Tail Networks, Inc. in the amount of \$6,900.

2. **Consideration of extension of contract with Gallagher 20/20 to expire June 30, 2011 for public and media relations services in the amount of \$18,000 annually (\$1,500 per month).**

RECOMMENDATION

Approve Modification #3 to the Gallagher 20/20 Communications Consulting Services Agreement extending the term to June 30, 2011.

3. **Consideration of extension of contract with Murray, Montgomery & O'Donnell from August 1, 2010 to August 1, 2011 for representation in Washington, D.C. in the amount of \$66,000 annually (\$5,500 per month).**

RECOMMENDATION

Authorize the Executive Director to execute the contract for governmental representation with Murray, Montgomery & O'Donnell for FY 2010-2011.

4. **Consideration of the Economic Development Corporation of Oxnard for trade services through June 30, 2011 in the amount of \$12,000 annually (\$1,000 per month).**

RECOMMENDATION

Approve the Scope of Services, authorize the preparation of professional services agreement and approve execution by the Executive Director.

Ms. Mary Anne Rooney addressed the Board regarding the status of a report requested by the Board on the World Trade Center. Ms. Rooney also asked what the plan is for EDCO's work on the World Trade Center and when that plan might be available. The Deputy Executive Director – Administration reported that a white paper on the World Trade Center is in development and will be available for the Board's consideration by the end of August. The Executive Director reported that services from EDCO are primarily in association with real estate development.

Commissioner Plisky moved to approve the recommendations in items R.2, R.3 and R.4. Commissioner Lopez seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Lopez, Plisky and Ramirez

NOES: None

ABSENT: None

President Fosse declared the motion carried.

DISBURSEMENTS

1. **July 26, 2010**
RECOMMENDATION
Approve.

Commissioner Ramirez moved to approve the recommendation. Commissioner Plisky seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Lopez, Plisky and Ramirez

NOES: None

ABSENT: None

President Fosse declared the motion carried.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Plisky moved to adjourn. Commissioner Ramirez seconded the motion.

Meeting adjourned at 6:35 p.m.

Respectfully Submitted,

Bettina L. Schmock
Executive Assistant