

OXNARD HARBOR DISTRICT MINUTES

MONDAY, JULY 28, 2008

Jess Herrera, President

Nao Takasugi, Vice President
Jesse Ramirez, Secretary

Raymond E. Fosse, Commissioner
Michael A. Plisky, Commissioner

The regular meeting of the Oxnard Harbor District, Board of Harbor Commissioners was called to order by President Jess Herrera at 5:00 p.m. on Monday, July 28, 2008 at 333 Ponomo Street, Port Hueneme, California. Following the Pledge of Allegiance, roll call was taken.

ROLL CALL:

Present: Commissioners Fosse, Herrera, Plisky, and Ramirez
Absent: Commissioner Takasugi

CONSENT AGENDA:

- Minutes**
RECOMMENDATION
Approve the minutes of the regular meeting of Monday, July 14, 2008.
- Revised Calendar of Events for FY 2007-2008**
RECOMMENDATION
Approve revisions and additions as indicated on the District's Calendar of Events for FY 2007-2008.
- Designation of Delegate and Alternate Delegates to the AAPA Annual Convention (AAPA Form of Credentials)**
RECOMMENDATION
Approve the Executive Director as the official delegate representing the Port of Hueneme/Oxnard Harbor District at the 2008 AAPA Annual Convention and authorize Commissioners Herrera, Ramirez and Plisky as alternates.

Commissioner Plisky moved to approve the recommendation. Commissioner Fosse seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Plisky, Ramirez.
NOES: None
ABSENT: Commissioner Takasugi

SPECIAL ORDERS

President Herrera presented Commissioner Fosse with a Lifetime Achievement Award for his long term service to AAPA's Finance Committee which Commissioner Fosse received at the June 10th AAPA Port Finance Seminar in Vancouver, BC. Commissioner Fosse was also recognized by AAPA Chair, Rodney Oliver, in Vancouver for his literary talents and was bestowed the title of "Poet Emeritus" of the AAPA Finance Committee.

EXECUTIVE DIRECTOR'S REPORT

1. **Management Staff "To Do List"**

RECOMMENDATION

Information only.

2. **Public Relations Roadmap FY 2007-2008**

RECOMMENDATION

Information only.

3. **Resolution No. 1012 – A Resolution of the Board of Harbor Commissioners of the Oxnard Harbor District Nominating Commissioner Jesse J. Ramirez for Alternate Commissioner of the Ventura Local Agency Formation**

Commission

RECOMMENDATION

Approve and adopt Resolution No. 1012.

Commissioner Plisky moved to approve the recommendation. Commissioner Fosse seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Plisky and Ramirez.

NOES: None

ABSENT: Commissioner Takasugi

4. **Consideration of Professional Services Contract with All Automotive, LLC for Business Consulting Services**

RECOMMENDATION

Authorize the Executive Director to enter into a Professional Services Agreement in the form attached with All Automotive, LLC for business services in association with the Oxnard Inland Automotive Intermodal Center on a time and materials basis and at a cost not to exceed \$15,000.

Commissioner Plisky moved to approve the recommendation. Commissioner Ramirez seconded the motion. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Plisky, and Ramirez.

NOES: None

ABSENT: Commissioner Takasugi

REPORT DEPUTY EXECUTIVE DIRECTOR - ADMINISTRATION

1. **June 2008 Treasurer's Report**

RECOMMENDATION

Receive the June 2008 Treasurer's Report.

Commissioner Plisky moved to approve the recommendation. Commissioner Fosse seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Plisky, and Ramirez

NOES: None

ABSENT: Commissioner Takasugi

UNFINISHED OR DEFERRED BUSINESS

1. **Resolution No. 1008 – A Resolution of the Board of Harbor Commissioners of the Oxnard Harbor District approving and adopting the Fiscal Year 2008-2009 Final Operating Budget and Debt Schedule.**

RECOMMENDATION

Adopt Resolution No. 1008.

Commissioner Plisky moved to approve the recommendation. Commissioner Fosse seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Plisky, and Ramirez

NOES: None

ABSENT: Commissioner Takasugi

2. **Resolution No. 1009 – A Resolution of the Board of Harbor Commissioners of the Oxnard Harbor District Approving and Adopting the Capital Outlay Plan for Fiscal Year 2008-2009.**

RECOMMENDATION

Adopt Resolution No. 1009.

Commissioner Fosse moved to approve the recommendation. Commissioner Plisky seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Plisky, and Ramirez

NOES: None

ABSENT: Commissioner Takasugi

3. **Resolution No. 1010 – A Resolution of the Board of Harbor Commissioners of the Oxnard Harbor District Fixing the District’s Contribution Under the Public Employees’ Medical and Hospital Care Act.**

RECOMMENDATION

Adopt Resolution No. 1010.

Commissioner Plisky moved to approve the recommendation. Commissioner Fosse seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Plisky, and Ramirez

NOES: None

ABSENT: Commissioner Takasugi

BOARD OF HARBOR COMMISSIONERS COMMENTS ON DISTRICT ACTIVITIES AND EVENTS

Commissioner Fosse commented on the Oxnard and Port Hueneme Chambers of Commerce Military Appreciation Mixer held at the District and thought that it was well received and attended. Commissioner Herrera commented that he has received positive feedback from the community who attended the event. Commissioner Plisky commented on the outstanding job President Herrera did with introducing the Commissioners at the end of the mixer. Commissioner Plisky also reported that he spoke to the President of the Oxnard Chamber who stated that she continues to get comments and phone calls on the outstanding job that the District did on hosting the Military Appreciation Mixer.

The Executive Director reported that the Navy will be holding a Change of Command Ceremony for Captain Stephen Huber and recommended the District prepare a resolution honoring Captain Huber on his retirement from the Navy.

Commissioner Ramirez reported on his attendance and several topics discussed at the Latino Congress in Los Angeles Conference.

The Executive Director reported that the Pacific Vehicle Processors customer luncheon was a very successful event. The District recognized Mr. Jim Kilpatrick on his years of service at PVP and for his contribution to the community. Commissioner Fosse commented that the luncheon was well done.

The Director of Marketing reported that the Oxnard Salsa Festival was well attended and that the District booth attracted more traffic this year with the addition of interactive games and giveaways.

DISBURSEMENTS

1. **July 28, 2008**
RECOMMENDATION
Approve.

Commissioner Plisky moved to approve the recommendation. Commissioner Fosse seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Plisky, and Ramirez
NOES: None
ABSENT: Commissioner Takasugi

CLOSED SESSION

1. Pursuant to Government Code Section 54957.6 – CONFERENCE WITH LABOR NEGOTIATOR, Agency Negotiator: Anthony J. Taormina, Employee Organization: SEIU, AFL-CIO, CLC, Local 721

Legal Counsel reported that no action was taken.

2. Pursuant to Government Code Section 54957 PERSONNEL MATTERS.

Legal Counsel reported that no action was taken.

3. Pursuant to Government Code Section 54957 PERSONNEL: Evaluation of the Executive Director

President Herrera reported that no action was taken.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Fosse moved to adjourn. Commissioner Plisky seconded the motion.

Meeting adjourned at 6:20 p.m.

Respectfully Submitted,

Bettina L. Schmock
Executive Assistant