

OXNARD HARBOR DISTRICT MINUTES

MONDAY, AUGUST 11, 2008

Jess Herrera, President

Nao Takasugi, Vice President
Jesse Ramirez, Secretary

Raymond E. Fosse, Commissioner
Michael A. Plisky, Commissioner

The regular meeting of the Oxnard Harbor District, Board of Harbor Commissioners was called to order by President Jess Herrera at 5:00 p.m. on Monday, August 11, 2008 at 333 Ponomo Street, Port Hueneme, California. Following the Pledge of Allegiance, roll call was taken.

ROLL CALL:

Present: Commissioners Herrera, Plisky, Ramirez and Takasugi
Absent: Commissioner Fosse

CONSENT AGENDA:

1. **Minutes**
RECOMMENDATION
Approve the minutes of the regular meeting of Monday, July 28, 2008.
2. **Revised Calendar of Events for FY 2007-2008**
RECOMMENDATION
Approve revisions and additions as indicated on the District's Calendar of Events for FY 2007-2008.
3. **Consideration of Resolution No. 1013 – A Resolution of the Board of Harbor Commissioners of the Oxnard Harbor District Honoring Outgoing Commander of Naval Surface Warfare Center, Port Hueneme Division Captain Stephen H. Huber for Outstanding Achievements**
RECOMMENDATION
Adopt Resolution No. 1013.
4. **Consideration of sponsorship of the Gold Coast Hispanic Chamber of Commerce 2008 Awards Gala**
RECOMMENDATION
Authorize Gold sponsorship at the 4th Annual Gold Coast Hispanic Chamber of Commerce Awards Gala at a cost of \$5,000.

5. **Consideration of sponsorship of the 2008 Hueneme Beach Festival**

RECOMMENDATION

Authorize "Presenting Sponsor" sponsorship of the 10th Annual Hueneme Beach Festival for \$5,000.

Commissioner Plisky moved to approve the recommendation. Commissioner Ramirez seconded. The vote was as follows:

AYES: Commissioners Herrera, Plisky, Ramirez and Takasugi

NOES: None

ABSENT: Commissioner Fosse

CORRESPONDENCE

1. **Letter dated August 1, 2008 from Mr. Dave Norman, City Manager, City of Port Hueneme – 1983 and 1987 Settlement Agreements FY 2007-08 Annual Report**

RECOMMENDATION

Receive the City of Port Hueneme Report.

The Executive Director reported that the City of Port Hueneme has scheduled a joint meeting of the Port Hueneme City Council and the Board of Harbor Commissioners at City Hall on September 17th at 7:00 pm during a public hearing to discuss the extension of the 1983 Agreement between the City and the District.

Commissioner Plisky moved to approve the recommendation. Commissioner Ramirez seconded. The vote was as follows:

AYES: Commissioners Herrera, Plisky, Ramirez and Takasugi

NOES: None

ABSENT: Commissioner Fosse

2. **Letter from Mr. Ed Sotelo, City Manager, City of Oxnard Requesting Sponsorship of the City of Oxnard "Celebration of the Arts" Project for the Latino Heritage Month Festivities**

RECOMMENDATION

If the Board desires to consider sponsorship, the Board may refer this item to the August 25th Agenda or the Board may receive this request and no further action will be taken by staff.

Mr. Rich Keer discussed sponsorship opportunities for the "Celebration of the Arts" Project for the Latino Heritage Month Festivities.

Commissioner Ramirez moved to approve sponsorship of the "Celebration of the Arts" Project for the Latino Heritage Month Festivities at the Plata/Silver Sponsor/Activity sponsorship level at a cost of \$5,000. Commissioner Takasugi seconded. The vote was as follows:

AYES: Commissioners Herrera, Plisky, Ramirez and Takasugi
NOES: None
ABSENT: Commissioner Fosse

3. **Letter from Mr. Andres Herrera and Ms. Virginia Espinoza Requesting Sponsorship of the Downtown Center for the Arts Benefit Dinner**
RECOMMENDATION
Information only.

Commissioner Plisky moved to receive the letter. Commissioner Ramirez seconded. The vote was as follows:

AYES: Commissioners Herrera, Plisky, Ramirez and Takasugi
NOES: None
ABSENT: Commissioner Fosse

4. **Thank you letter from Captain C.B. Conners for Sponsorship and Support of the Navy Expo.**
RECOMMENDATION
Information only.

EXECUTIVE DIRECTOR'S REPORT

1. **Management Staff "To Do List"**
RECOMMENDATION
Information only.
2. **Public Relations Roadmap FY 2007-2008**
RECOMMENDATION
Information only.
3. **Candidates for election to Seat C California Special Districts Association Board of Directors (Cast the Oxnard Harbor District's vote for Region 5).**
RECOMMENDATION
Determine the Oxnard Harbor District Board of Commissioners' choice of candidate for Seat C, Region 5 to the California Special Districts Association Board of Directors and authorize the completion and mailing of the Official Ballot.

Commissioner Ramirez moved to cast the District's vote for Mr. James Acosta. Seconded by Commissioner Plisky. The vote was as follows:

AYES: Commissioners Herrera, Plisky, Ramirez and Takasugi
NOES: None
ABSENT: Commissioner Fosse

4. **Tentative Agreement and conditions relating to Memorandum of Understanding SEIU and Oxnard Harbor District 2008-2011.**

RECOMMENDATION

Continue until after Chief Negotiator briefs the Board in Closed Session.

5. **Report on the General Election for the Board of Harbor Commissioners, November 4, 2008**

RECOMMENDATION

Information only.

The Executive Assistant reported on the status of the election filings for the November 4, 2008 election for the two seats for Harbor Commissioner.

FACILITIES DEVELOPMENT

1. **Report on funding agreements with the Government (US Navy and Corps of Engineers) regarding the Confined Aquatic Disposal Project associated with the District's Operations and Maintenance Project.**

RECOMMENDATION

Information – no action.

2. **Resolution No. 1014 – A Resolution of the Board of Harbor Commissioners of the Oxnard Harbor District Approving the Port of Hueneme Operations and Maintenance Dredging including the Construction of the Confined Aquatic Disposal Project for the Disposal of Contaminated Sediments within Hueneme Harbor**

RECOMMENDATION

Adopt Resolution No. 1014.

Commissioner Plisky moved to approve the recommendation. Commissioner Ramirez seconded. The vote was as follows:

AYES: Commissioners Herrera, Plisky, Ramirez and Takasugi

NOES: None

ABSENT: Commissioner Fosse

3. **Task Work Order #2 for the planning and support for modifications to Central Gate in accordance with grant project for Radiation Portals to be installed by US Customs and Border Protection**

RECOMMENDATION

Approve Task Work Order #2.

Commissioner Plisky moved to approve the recommendation. Commissioner Ramirez seconded. The vote was as follows:

AYES: Commissioners Herrera, Plisky, Ramirez and Takasugi
NOES: None
ABSENT: Commissioner Fosse

4. **Sole Source Professional Services Agreement in accordance with the State regulations with Tactical Survey Group Inc. for the preparation of facilities survey, updating of existing tactical survey data base and training in accordance with the District’s Marine Domain Awareness project funded by the State of California Department of Homeland Security.**

RECOMMENDATION

1. Find that sole source procurement for Tactical Survey™ is justified due to the proprietary nature of the procurement.
2. Contingent on the approval of the Governor’s Office of Homeland Security for sole source contracting, approve the Professional Services Agreement with Tactical Survey Group, Inc. in the amount of \$210,000.00.
3. Authorize the Executive Director to execute the Agreement and Task Orders on behalf of the District.

Commissioner Takasugi moved to approve the recommendation. Commissioner Ramirez seconded. The vote was as follows:

AYES: Commissioners Herrera, Plisky, Ramirez and Takasugi
NOES: None
ABSENT: Commissioner Fosse

REPORT DEPUTY EXECUTIVE DIRECTOR - ADMINISTRATION

1. **Presentation of Draft Plan of Finance**

RECOMMENDATION

Receive the DRAFT Plan of Finance and refer the DRAFT Plan of Finance to the District’s Business Service Committee for discussion and review and report back to the Board of Harbor Commissioners.

The Executive Director deferred this item to the next meeting of the Board.

BOARD OF HARBOR COMMISSIONERS COMMENTS

Commissioner Plisky commented that he was saddened by the announcement by Commissioner Takasugi that he would not be seeking re-election to the Board next year.

VENDORS AND PURCHASE ORDERS

1. Mission Linen Supply
RECOMMENDATION
Approve.

Commissioner Ramirez moved to approve the recommendation. Commissioner Plisky seconded. The vote was as follows:

AYES: Commissioners Herrera, Plisky, Ramirez and Takasugi
NOES: None
ABSENT: Commissioner Fosse

SERVICE CONTRACTS

1. Criterion Environmental, Inc.
RECOMMENDATION
Approve.

Commissioner Plisky moved to approve the recommendation. Commissioner Takasugi seconded. The vote was as follows:

AYES: Commissioners Herrera, Plisky, Ramirez and Takasugi
NOES: None
ABSENT: Commissioner Fosse

DISBURSEMENTS

1. August 11, 2008
RECOMMENDATION
Approve.

Commissioner Ramirez moved to approve the recommendation. Commissioner Plisky seconded. The vote was as follows:

AYES: Commissioners Herrera, Plisky, Ramirez and Takasugi
NOES: None
ABSENT: Commissioner Fosse

CLOSED SESSION

1. **Pursuant to Government Code Section 54957.6 – CONFERENCE WITH LABOR NEGOTIATOR, Agency Negotiator: Anthony J. Taormina, Employee Organization: SEIU, AFL-CIO, CLC, Local 721**

Legal Counsel reported that the Board approved the tentative agreement with the SEIU.

2. **Pursuant to Government Code Section 54956.8 – CONFERENCE WITH REAL PROPERTY NEGOTIATOR, Agency Negotiator: Anthony J. Taormina, Negotiation Parties: BMW of North America, LLC, Under Negotiation: Terminal Agreement**

Legal Counsel reported that no action was taken.

3. **Pursuant to Government Code Section 54957 PERSONNEL MATTERS.**

Legal Counsel reported that no action was taken.

4. **Pursuant to Government Code Section 54957 PERSONNEL: Evaluation of the Executive Director**

President Herrera reported that no action was taken.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Plisky moved to adjourn. Commissioner Ramirez seconded the motion.

Meeting adjourned at 6:50 p.m.

Respectfully Submitted,

Bettina L. Schmock
Executive Assistant