

# OXNARD HARBOR DISTRICT MINUTES

MONDAY, AUGUST 25, 2008

**Jess Herrera, President**

**Nao Takasugi, Vice President**  
**Jesse Ramirez, Secretary**

**Raymond E. Fosse, Commissioner**  
**Michael A. Plisky, Commissioner**

The regular meeting of the Oxnard Harbor District, Board of Harbor Commissioners was called to order by Vice President Nao Takasugi at 5:00 p.m. on Monday, August 25, 2008 at 333 Ponomo Street, Port Hueneme, California. Following the Pledge of Allegiance, roll call was taken.

## **ROLL CALL:**

Present: Commissioners Fosse, Plisky, Ramirez and Takasugi  
Absent: Commissioner Herrera

## **CONSENT AGENDA:**

### **1. Minutes**

#### **RECOMMENDATION**

Approve the minutes of the regular meeting of Monday, August 11, 2008.

Commissioner Plisky moved to approve the recommendation. Commissioner Ramirez seconded. The vote was as follows:

AYES: Commissioners Fosse, Plisky, Ramirez and Takasugi  
NOES: None  
ABSENT: Commissioner Herrera

### **2. Receive Report of the Business Services Committee, August 20, 2008.**

#### **RECOMMENDATION**

Receive the report of the Business Services Committee meeting of Wednesday, August 20, 2008.

Commissioner Plisky moved to approve the recommendation. Commissioner Ramirez seconded. The vote was as follows:

AYES: Commissioners Fosse, Plisky, Ramirez and Takasugi  
NOES: None  
ABSENT: Commissioner Herrera

3. **Revised Calendar of Events**

**RECOMMENDATION**

Approve the Consent Calendar including revisions and additions as indicated on the District's Calendar of Events for FY 2007-2008.

Commissioner Plisky moved to approve the recommendation. Commissioner Fosse seconded. The vote was as follows:

AYES: Commissioners Fosse, Plisky, Ramirez and Takasugi

NOES: None

ABSENT: Commissioner Herrera

**EXECUTIVE DIRECTOR'S REPORT**

1. **Management Staff "To Do List"**

**RECOMMENDATION**

Information only.

2. **Public Relations Roadmap FY 2007-2008**

**RECOMMENDATION**

Information only.

The Executive Director introduced Mr. Rick Schubert of All Automotive Consultants LLC. Mr. Schubert discussed the inland auto center project and responded to questions from the Board.

3. **Modification to Resolution No. 1005 – A Resolution of the Board of Harbor Commissioners of the Oxnard Harbor District establishing employment benefits for employees not covered by the SEIU 721 Memorandum of Understanding. Harbor Commissioners, Retired Employees and Eligible Harbor Commissioners relating to Article 3. Other Benefits, Paragraph C. Vacation, Subparagraph 3 Special Payment Provisions changing the date from September 1, 2008 to January 1, 2009.**

**RECOMMENDATION**

Approve the modification to Resolution No. 1005 amending the date in Article 3, Paragraph C, subparagraph 3 from September 1, 2008 to January 1, 2009.

Commissioner Fosse recommended that this item be referred back to the Business Services Committee for review and discussion. The recommendation to refer the item back to the Business Services Committee failed.

Commissioner Plisky moved to approve the recommendation. Commissioner Ramirez seconded. The vote was as follows:

AYES: Commissioners Plisky, Ramirez and Takasugi

NOES: Commissioner Fosse

ABSENT: Commissioner Herrera

## **FACILITIES DEVELOPMENT**

1. **Task Order No. 5.1 with Anchor Environmental, Inc. for Air Quality Management Services**  
**RECOMMENDATION**

The Executive Director asked that this item be brought back to the next meeting.

## **REPORT DEPUTY EXECUTIVE DIRECTOR - ADMINISTRATION**

1. **July 2008 Treasurer's Report**  
**RECOMMENDATION**

Receive the July 2008 Treasurer's Report.

Commissioner Plisky moved to approve the recommendation. Commissioner Ramirez seconded. The vote was as follows:

AYES: Commissioners Fosse, Plisky, Ramirez and Takasugi

NOES: None

ABSENT: Commissioner Herrera

2. **Presentation of Draft Plan of Finance**  
**RECOMMENDATION**

Receive the DRAFT Plan of Finance and refer the DRAFT Plan of Finance to the District's Business Service Committee for discussion and review and report back to the Board of Harbor Commissioners.

The Deputy Executive Director – Administration distributed a draft copy of the Plan of Finance to the Board. Commissioner Plisky asked that staff prepare a list of all options and recommendations.

Commissioner Plisky moved to approve the recommendation including the preparation of a list of options and recommendations. Commissioner Ramirez seconded. The vote was as follows:

AYES: Commissioners Fosse, Plisky, Ramirez and Takasugi

NOES: None

ABSENT: Commissioner Herrera

3. **Oxnard Harbor District Administrative Policy No 7221.1H – Investment Policy**  
**RECOMMENDATION**

Approve Administrative Policy No. 7221.1H – Investment Policy.

Commissioner Fosse moved to approve the recommendation. Commissioner Plisky seconded. The vote was as follows:

AYES: Commissioners Fosse, Plisky, Ramirez and Takasugi

NOES: None

ABSENT: Commissioner Herrera

**4. Resolution No. 1015 – A Resolution of the Board of Harbor Commissioners of the Oxnard Harbor District Designating Treasurer and Deputy Treasurers and Authorizing Investments**

**RECOMMENDATION**

Approve and adopt Resolution No. 1015 – A Resolution of the Board of Harbor Commissioners of the Oxnard Harbor District Designating Treasurer and Deputy Treasurer and Authorizing Investments.

Commissioner Fosse moved to approve the recommendation. Commissioner Plisky seconded. The vote was as follows:

AYES: Commissioners Fosse, Plisky, Ramirez and Takasugi

NOES: None

ABSENT: Commissioner Herrera

**COMMITTEE REPORTS**

**1. Business Services Committee meeting**

Commissioner Fosse reported that the Business Services met on August 20, 2008, but due to the lack of a quorum no action was taken. Commissioner Fosse reported that the unfunded liability issue was discussed on post-employment benefits and items were identified for further clarification.

**BOARD OF HARBOR COMMISSIONERS COMMENTS ON DISTRICT ACTIVITIES AND EVENTS**

**1. APP 2008 Annual Conference**

Commissioner Fosse reported on his attendance at the APP 2008 Annual Conference in Stockton, California on August 10-13. Commissioner Fosse commented that the conference was well attended and informative.

**2. Hueneme Beach Festival**

No comments were made on this activity.

**3. Oxnard Concert Series at Heritage Square**

Commissioner Plisky commented that he attended several of the concerts and suggested that more people need to be invited and notified in advance.

Commissioner Ramirez recommended a change to the Master of Ceremonies for the concert series. Commissioner Ramirez commented that he felt the concerts were well attended.

**BOARD OF HARBOR COMMISSIONERS COMMENTS**

Commissioner Ramirez displayed a recent aerial photo of the Port and suggested that it could be used as a promotional item.

Commissioner Ramirez requested that sponsorship of the Downtown Center for the Arts benefit dinner event be brought back to the Board for consideration.

**DISBURSEMENTS**

**1. August 25, 2008**

**RECOMMENDATION**

Approve.

Commissioner Fosse moved to approve the recommendation. Commissioner Plisky seconded. The vote was as follows:

AYES: Commissioners Fosse, Plisky, Ramirez and Takasugi

NOES: None

ABSENT: Commissioner Herrera

**CLOSED SESSION**

**1. Pursuant to Government Code Section 54957 PERSONNEL MATTERS.**

Legal Counsel reported that no action was taken.

**2. Pursuant to Government Code Section 54957 PERSONNEL: Evaluation of the Executive Director**

Legal Counsel reported that no action was taken.

## **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Plisky moved to adjourn. Commissioner Fosse seconded the motion.

Meeting adjourned at 6:30 p.m.

Respectfully Submitted,

Bettina L. Schmock  
Executive Assistant