

## OXNARD HARBOR DISTRICT

### MINUTES

MONDAY, DECEMBER 10, 2007

The regular meeting of the Oxnard Harbor District, Board of Harbor Commissioners was called to order by President Michael A. Plisky at 5:00 p.m. on Monday, December 10, 2007 at 333 Ponoma Street, Port Hueneme, California. Following the Pledge of Allegiance, roll call was taken.

ROLL CALL	Present were Commissioners Fosse, Herrera, Plisky Ramirez and Takasugi.
MINUTES OF NOVEMBER 26, 2007	Commissioner Fosse, seconded by Commissioner Herrera moved to approve the minutes of the regular meeting of November 26, 2007. Motion carried.
OXNARD CHAMBER OF COMMERCE LETTER DATED NOVEMBER 28, 2007 EXPRESSING APPRECIATION FOR SPONSORSHIP OF THE ECONOMIC OUTLOOK CONFERENCE	The Executive Director reported on a letter received from the Oxnard Chamber of Commerce dated November 28, 2007 expressing appreciation for the District's sponsorship of the Economic Outlook Conference.
FASTER FREIGHT – CLEANER AIR – FEBRUARY 25-27, 2008, LOS ANGELES, CA	The Executive Director reported on the Faster Freight – Cleaner Air Conference, February 25-27, 2008 in Los Angeles, CA as informational.
MULTI-COUNTY GOODS MOVEMENT ACTION PLAN PUBLIC WORKSHOPS	The Executive Director reported on the Multi-County Goods Movement Action Plan Public Workshops to be held on December 11 <sup>th</sup> in Camarillo.
VENTURA COASTAL LLC CONCEPT FOR USE OF BUILDING #319 AND RELATED LAND AS BULK JUICE RECEIVING AND DISTRIBUTION FACILITY	The Executive Director reported on and recommended opposing the Ventura Coastal LLC concept for use of Building #319 and related land as a bulk juice receiving and distribution facility. Mr. Rick Torres, Executive Vice President of Ventura Coastal LLC spoke in rebuttal to the staff recommendation. The Board requested that staff meet with Ventura Coastal LLC to discuss alternative locations for their distribution facility and to report back to the Board at the January 28 <sup>th</sup> meeting.
RECESS	President Plisky called for a five-minute recess.
REVISED CALENDAR OF EVENTS FOR FY 2007-2008	The Executive Director reported on and recommended approval of the revised Calendar of Events for Fiscal Year 2007-2008 for participation by Commissioners and Staff. Commissioner Herrera, seconded by Commissioner Fosse moved to approve. Motion carried.
DISCUSSION OF MANAGEMENT STAFF – “TO DO LIST”	The Executive Director reported on the “To Do List” identifying items requested by members of the Board and showing progress toward completion of each item.
DISCUSSION OF PUBLIC RELATIONS ROADMAP FY 2007-2008	The Executive Director reported on and responded to questions regarding the status of the Public Relations Roadmap for FY 2007-2008.
PROFESSIONAL SERVICES AGREEMENT WITH GALLAGHER 20/20 FOR COMMUNICATIONS AND PUBLIC Task INFORMATION SERVICES	The Executive Director reported on and recommended approval of a Professional Services Agreement with Gallagher 20/20 and to approve Order #1 for services between December 1, 2007 and June 30, 2008 at a cost not to exceed \$20,000. Commissioner Ramirez, seconded by Commissioner Takasugi moved to approve. Motion carried.
PROGRESS REPORT ON DUE DILIGENCE FOR A MOBILE HARBOR CRANE	The Executive Director reported on the progress of the due diligence team for the acquisition of a mobile harbor crane.

REPORT ON POTENTIAL UPGRADE TO DISTRICT'S CCTV SURVEILLANCE SYSTEM (ADVANCED ELECTRONIC AND OBJECTVIDEO)

The Executive Director reported on a potential upgrade to the District's CCTV Surveillance System to be obtained through Advanced Electronics and ObjectVideo. Mr. Marty Cohen of Advanced Electronics discussed the surveillance technology and answered questions from the Board.

CHANGE ORDER #1 TO THE GRANITE CONSTRUCTION CONTRACT FOR THE SHORE PROTECTION AND WATERFRONT ACCESS PROJECT

The Director of Facilities Development reported on and recommended approval of Change Order #1 to the Granite Construction Contract for the Shore Protection and Waterfront Access Project as to Contract scope and price and to authorize the Executive Director to execute the Change Order on behalf of the District. Commissioner Herrera, seconded by Commissioner Fosse moved to approve. Motion carried.

MODIFICATION TO PROFESSIONAL SERVICES AGREEMENT WITH HPA, INC. FOR THE BERTH 4 REPAIR OF IMPACT DAMAGE TO WHARF PROJECT TO INCLUDE SERVICES DURING CONSTRUCTION IN THE AMOUNT OF \$14,270

The Director of Facilities Development reported on and recommended approval of Modification No. 1 to the Professional Services Agreement with HPA, Inc. for the Berth 4 Repair of Impact Damage to Wharf project to include services during construction in the amount of \$14,270 and to authorize the Executive Director to execute Modification No. 1 to the Agreement on behalf of the District. Commissioner Fosse, seconded by Commissioner Ramirez moved to approve. Motion carried.

OCTOBER 2007 TREASURER'S REPORT

Commissioner Fosse, seconded by Commissioner Ramirez moved to receive the October 2007 Treasurer's Report. Motion carried.

CONGRESSWOMAN LOIS CAPPS VISIT TO THE OXNARD HARBOR DISTRICT ON NOVEMBER 26TH

There were no additional comments on this item.

BOARD OF HARBOR COMMISSIONERS COMMENTS

Commissioner Herrera commented on that during the recent power outage at the port that lighting in the warehouse was inadequate and warehouse doors were not operational and how can this be addressed.

Commissioner Herrera reported on his attendance at the CPA/Law Society Luncheon where he met the guest speaker Mr. Huell Howser and invited him to visit the Port.

Commissioner Plisky thanked staff for the customer and employee holiday dinner and commented on the positive feedback he received from customers.

DISBURSEMENTS

Commissioner Herrera seconded by Commissioner Fosse moved to approve payment of all bills, wages and salaries through December 10, 2007. Motion carried.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Herrera, seconded by Commissioner Ramirez moved to adjourn. Motion carried.

Meeting adjourned at 7:05 p.m.

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MICHAEL A. PLISKY, President

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NAO TAKASUGI, Secretary