

## OXNARD HARBOR DISTRICT

### MINUTES

MONDAY, JULY 23, 2007

The regular meeting of the Oxnard Harbor District, Board of Harbor Commissioners was called to order by President Michael A. Plisky at 5:00 p.m. on Monday, July 23, 2007 at 333 Ponomia Street, Port Hueneme, California. Following the Pledge of Allegiance, roll call was taken.

#### ROLL CALL

Present were Commissioners Fosse, Herrera, Plisky, Ramirez and Takasugi.

#### MINUTES OF JULY 9, 2007

Commissioner Fosse, seconded by Commissioner Takasugi moved to approve the minutes of the regular meeting of July 9, 2007. Motion carried.

#### SPECIAL DISTRICT AND LOCAL GOVERNMENT INSTITUTE – FINANCE SEMINAR, SEPTEMBER 6-7, 2007, MONTEREY BAY, CA

The Executive Director reported on the Special District and Local Government Institute - Finance Seminar, September 6-7, 2007, Monterey Bay, CA as informational.

#### RESOLUTION NO. 983 – A RESOLUTION OF THE BOARD OF HARBOR COMMISSIONERS OF THE OXNARD HARBOR DISTRICT HONORING LONGSHOREMAN FRANK “BOSCO” LEMOS FOR HIS CONTRIBUTIONS AND SERVICES TO THE PORT OF HUENEME, VENTURA COUNTY, AND HIS COMMUNITY

The Executive Director reported on and recommended adoption of Resolution No. 983 - A Resolution of the Board of Harbor Commissioners of the Oxnard Harbor District Honoring Longshoreman Frank “Bosco” Lemos for his Contribution and Services to the Port of Hueneme, Ventura County, and his Community. Commissioner Herrera, seconded by Commissioner Takasugi moved to adopt Resolution No. 983.

Following is the roll call vote:

Commissioner Ray Fosse	Aye
Commissioner Nao Takasugi	Aye
Commissioner Michael Plisky	Aye
Commissioner Jess Herrera	Aye
Commissioner Jesse Ramirez	Absent

Resolution No. 983 is adopted.

#### MODIFICATION NO. 1 TO THE TERMINAL AGREEMENT BETWEEN OXNARD HARBOR DISTRICT AND GLOBAL AUTO PROCESSING SERVICES INC. (GAPS)

The Executive Director reported that Modification No. 1 to the Terminal Agreement between Oxnard Harbor District and Global Auto Processing Services Inc. (GAPS) be deferred to the next meeting.

#### AAPA FORM OF CREDENTIALS

The Executive Director reported on and recommended that the Deputy Executive Director – Maritime Services be approved as the delegate representing the Port of Hueneme/Oxnard Harbor District at the 2007 AAPA Annual Convention and to authorize Commissioners Plisky, Herrera and Fosse as the alternate delegates. Commissioner Fosse, seconded by Commissioner Herrera moved to approve. Motion carried.

#### REVISED CALENDAR OF EVENTS FOR FISCAL YEAR 2007 – 2008 FOR PARTICIPATION BY COMMISSIONERS AND STAFF

The Executive Director reported on and recommended approval of the revised Calendar of Events for Fiscal Year 2007-2008 for participation by Commissioners and Staff. Commissioner Fosse, seconded by Commissioner Ramirez moved to approve. Motion carried.

#### INTERNATIONAL MARINERS CENTER REQUEST FOR SUPPORT

The Executive Director reported on a letter from the International Mariners Center requesting support from the District to solicit donations from the Port tenants to help with the annual operating expenses of the Mariners Center. Mr. Bill Flothmeier representing the International Mariners Center at the Port of Hueneme addressed the Board and responded to questions. Commissioner Fosse, seconded by Commissioner Ramirez moved to approve. Motion carried.

REPORT ON CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) FINANCE CORPORATION BOARD OF DIRECTORS MEETING, JULY 12, 2007, SACRAMENTO, CA

The Deputy Executive Director – Administration reported on attendance at the California Special Districts Association (CSDA) Finance Corporation Board of Directors Meeting, July 12, 2007, in Sacramento, CA.

JOINT USE PROJECT #1 – BOLLARD / PROGRESS REPORT

The Director of Facilities Development reported on the status of Joint Use Project #1 – Bollards.

JOINT USE PROJECT #2 – BUILDING DEMOLITION / PROGRESS REPORT

The Director of Facilities Development reported on the status of Joint Use Project #2 – Building Demolition.

DREDGING – CONFINED AQUATIC DISPOSAL CONCEPT / PROGRESS REPORT

The Director of Facilities Development reported on the status of the Confined Aquatic Disposal Concept Project.

SHORE PROTECTION REPAIR AND WATERFRONT ACCESS PROJECT – PROGRESS REPORT

The Director of Facilities Development reported on the status of the Shore Protection Repair and Waterfront Access Project. The Director of Marketing reported that a groundbreaking ceremony has been scheduled for Friday, August 10<sup>th</sup> at 11:00 a.m. at the Flag Plaza on Surfside Drive in Port Hueneeme.

REPORT ON THE JOHN LAING HOMES REPAYMENT SCHEDULE AND CONSTRUCTION EASEMENTS

The Deputy Executive Director – Administration reported on the status of the John Laing Homes repayment schedule and construction easements.

SPONSORSHIP OF OXNARD CHAMBER OF COMMERCE 10<sup>TH</sup> ANNUAL MILITARY APPRECIATION DINNER, FRIDAY, SEPTEMBER 28<sup>TH</sup>, 2007

The Director of Marketing reported on and recommended approval of sponsorship of the Oxnard Chamber of Commerce 10<sup>th</sup> Annual Military Appreciation Dinner, Friday, September 28<sup>th</sup>, 2007 as a major sponsor at a cost of \$1,500. Commissioner Fosse, seconded by Commissioner Herrera moved to approve. Motion carried.

JUNE 2007 TREASURER’S REPORT

Commissioner Fosse, seconded by Commissioner Herrera moved to receive the June 2007 Treasurer’s Report. Motion carried.

OXNARD HARBOR DISTRICT ADMINISTRATIVE POLICY NO. 7241.1C – CAR ALLOWANCE AND REIMBURSEMENT

The Executive Director reported on and recommended approval of Administrative Policy No. 7241.1C – Car Allowance and Reimbursement. Commissioner Fosse recommended that the policy state that Commissioners are required to provide proof of automobile insurance. Commissioner Fosse, seconded by Commissioner Herrera moved to approve Administrative Policy No. 7241.1C as revised. Motion carried.

MINUTES OF THE CITY / PORT STANDING COMMITTEE MEETING OF JULY 16, 2007

The Executive Director reported on the meeting of the City / Port Standing Committee Meeting as informational.

MINUTES OF THE BUSINESS SERVICES COMMITTEE MEETING OF JULY 18, 2007

The Executive Director reported on the meeting of the Business Services Committee as informational.

BOARD OF HARBOR COMMISSIONERS COMMENTS

Commissioner Plosky asked that the Commission request list be updated.

DISBURSEMENTS

Commissioner Herrera, seconded by Commissioner Takasugi moved to approve payment of all bills, wages and salaries through July 23, 2007. Motion carried.

CLOSED SESSION

President Plisky called for a five minute recess.

OPEN SESSION

President Plisky reported that the Evaluation of the Executive Director is to be deferred to the next meeting of the Board. Legal Counsel reported that no action was taken in regards to the second item.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Herrera, seconded by Commissioner Fosse moved to adjourn. Motion carried.

Meeting adjourned at 6:45 p.m.

  
MICHAEL A. PLISKY, President

  
NAO TAKASUGI, Secretary