

**OXNARD HARBOR DISTRICT**

**MINUTES**

**MONDAY, SEPTEMBER 25, 2006**

The regular meeting of the Oxnard Harbor District, Board of Harbor Commissioners was called to order by President Raymond E. Fosse at 5:00 p.m. on Monday, September 25, 2006 at 333 Ponoma Street, Port Hueneme, California. Following the Pledge of Allegiance, roll call was taken.

**ROLL CALL**

Present were Commissioners Fosse, Herrera, Plisky, Ramirez and Takasugi.

**MINUTES OF AUGUST 28, 2006**

Commissioner Plisky, seconded by Commissioner Ramirez moved to approve the minutes of the regular meeting of August 28, 2006. Motion carried.

**MINUTES OF SEPTEMBER 18, 2006**

Commissioner Ramirez, seconded by Commissioner Plisky moved to approve the minutes of the special meeting of September 18, 2006. Motion carried.

**VENTURA COUNTY MARITIME MUSEUM EXHIBIT – THE SEAS, THE SCHOONERS AND THE FISHERMEN: THOMAS HOYNE’S PAINTINGS OF THE GRAND BANKS, OCTOBER 5, 2006 THROUGH MARCH 31, 2007**

The Executive Director reported on a letter from the Ventura County Maritime Museum requesting sponsorship of the exhibit – The Seas, The Schooners and the Fishermen: Thomas Hoyne’s Paintings of the Grand Banks, October 5, 2006 through March 31, 2007 and recommended the Board decline sponsorship of the event. Commissioner Plisky requested that the Ventura County Maritime Museum contract be reviewed by staff. Commissioner Plisky, seconded by Commissioner Herrera moved to decline sponsorship of the event and to schedule a special community event at the Museum prior to March 31, 2007. Motion carried.

**THE SOCIETY OF AMERICAN MILITARY ENGINEERS 10<sup>TH</sup> ANNUAL CHARITABLE GOLF TOURNAMENT, NOVEMBER 3, 2006, PORT HUENEME, CA**

The Executive Director reported on and recommended sponsorship of the Society of American Military Engineers 10<sup>th</sup> Annual Charitable Golf Tournament, November 3, 2006, Port Hueneme, CA. Commissioner Plisky, seconded by Commissioner Ramirez moved to approve. Motion carried.

**EXECUTIVE DIRECTOR’S REPORT**

The Executive Director reported that a special meeting of the Board will be held on Friday, October 20<sup>th</sup> at 9:00 a.m. to Noon at the District offices. The Executive Director requested that the Board advise the Executive Secretary of their availability for that date.

The Executive Director reported on a meeting with Dr. Richard Rush, President of California State University at Channel Islands.

**MARKET STREET DEVELOPMENT PROJECT**

The Executive Director reported on a meeting with Ms. Yvette Hwee of the Olson Company, City of Port Hueneme Councilmember John Sharkey and City of Port Hueneme Community Development Director, Mr. Greg Brown to discuss the Market Street Development Project. The Executive Director introduced Ms. Hwee who discussed the Olson Company’s conceptual site plan and responded to questions from the Board. The Executive Director recommended authorization to solicit for professional services to determine market opportunities and financial feasibility for a mixed use office complex. Commissioner Plisky, seconded by Commissioner Herrera moved to approve. Motion carried.

US NAVY OUTLEASE PROGRAM

The Deputy Executive Director – Maritime Services reported on the Naval Base Ventura County at Port Hueneme's Outlease Property Program bid process.

AMERICAN ASSOCIATION OF PORT AUTHORITIES ANNUAL CONFERENCE

The Executive Director reported on attendance at the American Association of Port Authorities Annual Conference in New Orleans.

Commissioner Fosse reported that representatives of the District toured the Port of Gulf Port in Mississippi where the group witnessed the devastation caused by hurricane Katrina.

Commissioner Fosse requested that a resolution be prepared stating that representatives of the Port of Hueneme have witnessed the devastation in Gulf Port Mississippi and commend the Port of Gulf Port for its efforts in rebuilding and bringing the Port back from disaster.

CITY OF PORT HUENEME COUNCIL MEETING OF SEPTEMBER 20, 2006

The Executive Director reported on his attendance at the City of Port Hueneme City Council Meeting of September 20, 2006 at which the Braitman and Associates Report on Intergovernmental Options for Governance of the Port of Hueneme was discussed.

Commissioner Plisky requested clarification of accusations made against the District in the cover letter that was part of the Braitman Report.

OPERATIONS – REPORT DEPUTY EXECUTIVE DIRECTOR – MARITIME SERVICES

The Deputy Executive Director – Maritime Services reported on the status of the Master Plan Amendment.

The Deputy Executive Director – Maritime Services reported that the District did not receive money from the sixth round grant. The Executive Director has notified Mr. Donnell to request that an inquiry be made by Congressman Capps to the Homeland Security Agency for an explanation as to why our request was denied and where we were deficient.

The Deputy Executive Director – Maritime Services reported that the recent closure of the Pleasant Valley Gate at Naval Base Ventura County was the result of a bomb threat and that the individual was arrested.

AUTHORIZATION TO BID INSTALLATION OF SAFETY PIPE BOLLARDS AND ACCESS HATCH REPAIRS IN WHARVES A, 3, 4, 5 AND 6 AT NAVAL BASE VENTURA COUNTY (US NAVY/OXNARD HARBOR DISTRICT JOINT USE PROJECT #1)

The Director of Engineering reported on and recommended authorization to bid for the Installation of Safety Pipe Bollards and Access Hatch Repairs in Wharves A, 3, 4, 5 and 6 at Naval Base Ventura County and to set the project budget at \$395,000 for Joint Use Agreement Project #1. Commissioner Ramirez, seconded by Commissioner Takasugi moved to approve. Motion carried.

Commissioner Plisky requested that a press release be prepared now and when the project is completed to demonstrate how the District is in partnership with the Navy on projects that are beneficial to the Navy and the District.

AUTHORIZATION TO BID INSTALLATION OF SECURITY FENCING AND BARRIER CABLE (COMPLETION OF HOMELAND SECURITY GRANT PROJECT)

The Director of Engineering reported on and recommended authorization to bid for the Installation of Security Fencing and Barrier Cable. Commissioner Ramirez, seconded by Commissioner Herrera moved to approve. Motion carried.

ADMINISTRATION – REPORT DEPUTY EXECUTIVE DIRECTOR – ADMINISTRATION

The Controller reported that a revised draft of the audited financial statements will be available this week.

AUGUST 2006 TREASURER'S REPORT

Commissioner Takasugi, seconded by Commissioner Ramirez moved to receive the August 2006 Treasurer's Report. Motion carried.

FOURTH QUARTER (Q-4) SCOPE OF  
WORK AND BUDGET – MUSTANG  
MARKETING/OXNARD HARBOR  
DISTRICT

The Executive Director reported on the  
Fourth Quarter (Q-4) Scope of Work and  
Budget with Mustang Marketing.

The Executive Director introduced Mr. Scott Harris,  
representing Mustang Marketing who responded to  
questions from the Board.

Commissioner Plisky, seconded by Commissioner  
Ramirez moved to authorize the agreement with  
Mustang Marketing for the Fourth Quarter Scope of  
Work and Budget. Motion carried.

BOARD OF HARBOR COMMISSIONERS  
COMMENTS

Commissioner Plisky thanked the staff for arranging  
the recent Congressman Capps event.

Commissioner Plisky discussed a recent news article  
in which the District was criticized for not having  
meeting notices posted on the website.  
Commissioner Plisky directed that a bi-weekly  
account of all actions requested by the Board be  
documented and followed-up with a weekly report to  
the Commission.

Commissioner Herrera also thanked staff on the  
success of the Congressman Capps event.  
Commissioner Herrera also thanked the Executive  
Director for his effort.

DISBURSEMENTS

Commissioner Herrera, seconded by Commissioner  
Ramirez moved to approve payment of all bills,  
wages and salaries through September 25, 2006.  
Motion carried.

RECESS

President Fosse called for a five minute recess.

OPEN SESSION

Following a five minute recess, President Fosse  
declared the meeting open.

CLOSED SESSION

The Oxnard Harbor District Board of Harbor  
Commissioners convened a closed session pursuant to  
Government Code Section 54956.9(a): City of Port  
Hueneme vs. Oxnard Harbor District, Case No.  
CIV234101, Superior Court of the State of California  
for the County of Ventura.

OPEN SESSION

Legal Counsel reported that the Board in closed  
session took no action.

ADJOURNMENT

There being no further business to come before the  
Board, Commissioner Plisky, seconded by  
Commissioner Takasugi moved to adjourn. Motion  
carried.

Meeting adjourned at 6:50 p.m.

- minutes approved and signed 10-09-06  
R. E. FOSSE, President

- minutes approved and signed 10-09-06  
JESS HERRERA, Secretary