

**OXNARD HARBOR DISTRICT
MINUTES**

MONDAY, NOVEMBER 10, 2008

Jess Herrera, President

Nao Takasugi, Vice President
Jesse Ramirez, Secretary

Raymond E. Fosse, Commissioner
Michael A. Plisky, Commissioner

The regular meeting of the Oxnard Harbor District, Board of Harbor Commissioners was called to order by President Jess Herrera at 4:00 p.m. on Monday, November 10, 2008 at 333 Ponomo Street, Port Hueneme, California. Following the Pledge of Allegiance, roll call was taken.

ROLL CALL:

Present: Commissioners Fosse, Herrera, Plisky, Ramirez and Takasugi

CLOSED SESSION:

1. **Pursuant to Government Code Section 64957 PERSONNEL: Evaluation of the Executive Director.**

President Herrera reported that no action was taken in closed session regarding item #1.

2. **Pursuant to Government Code Section 54956.9(b) – CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION – Claim of Ms. Susan Pizarro.**

Legal Counsel reported that the Board in closed session in regards to item #2 rejected the settlement offer made by Ms. Susan Pizarro.

CONSENT AGENDA:

1. **Minutes**
RECOMMENDATION
Approve the minutes of the regular meeting of Monday, October 27, 2008 and Business Services Committee meeting of Monday, November 3, 2008.
2. **Revised Calendar of Events**
RECOMMENDATION
Approve the Consent Calendar including revisions and additions as indicated on the District's Calendar of Events for FY 2008-2009.

Commissioner Plisky moved to approve the recommendation. Commissioner Fosse seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Plisky, Ramirez and Takasugi

NOES: None

CORRESPONDENCE

1. **Letter from the Ventura Local Agency Formation Commission – RE: LAFCO 08-09 Oxnard Harbor District Annexation – Northwest Golf Course. RECOMMENDATION**
Information only.
2. **Letter from the Ventura Local Agency Formation Commission – RE: 2008 Special District Alternate Member Election Results. RECOMMENDATION**
Information only.

EXECUTIVE DIRECTOR’S REPORT

1. **Management Staff “To Do List” RECOMMENDATION**
Information.
2. **Public Relations Roadmap FY 2007-2008 RECOMMENDATION**
Information.
3. **Consideration of second modification to Resolution No. 1005 – A resolution of the Board of Harbor Commissioners of the Oxnard Harbor District establishing employment benefits for employees and covered by the SEIU 721 Memorandum of Understanding, Harbor Commissioners, Retired Employees and Eligible Former Harbor Commissioners. RECOMMENDATION**
Approve Amendment #2 to Resolution No. 1005 – A Resolution of the Board of Harbor Commissioners of the Oxnard Harbor District establishing employment benefits for employees not covered by the SEIU 721 Memorandum of Understanding, Harbor Commissioners, Retired Employees and Eligible Former Harbor Commissioners.

The Executive Director reported that the Business Services Committee met on November 3, 2008 to review Resolution No. 1005 and that the Committee made no changes.

Commissioner Fosse moved to approve the recommendation. Commissioner Plisky seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Plisky, Ramirez and Takasugi

NOES: None

REPORT OF ATTENDANCE AT MEETINGS, ACTIVITIES APPROVED ON THE CALENDAR OF EVENTS, OR CIVIC OR SPECIAL FUNCTIONS

1. CSUCI November 6, 2008 Workshop and President's Dinner, November 6, 2008.

The Executive Director reported that feedback from both events has been very positive. The Executive Director expressed his appreciation to staff for their efforts.

Commissioner Plisky commented that he would like to see a better way to handle the VIP introduction list and that a representative of the City of Port Hueneme should be included in the video.

Commissioner Fosse felt that the President's Dinner was exceptional and was very proud of the work performed by staff on the event.

Commissioner Ramirez suggested improvements to the video and the giveaways.

Commissioner Herrera commented that both events were outstanding and thanked staff for making it a great success.

MARKETING AND PUBLIC INFORMATION

1. Consideration of Capitol Circle Sponsorship and Participation with the Regional Legislative Alliance to Further the District's Commercial Interest and Trade Activities.

RECOMMENDATION

1. Approve a Senate partnership level of \$5,000.
2. Designate a Board Member to be District representative at the RLA Board of Directors Meetings.

Commissioner Plisky asked that staff obtain information as to who the members of the organization are, what the sponsorship money will be used for and a financial statement. Commissioner Plisky moved that this item be brought back to the Board at the next meeting. Commissioner Ramirez seconded the motion.

AYES: Commissioners Fosse, Herrera, Plisky, Ramirez and Takasugi

NOES: None

COMMITTEE REPORTS

Commissioner Fosse reported that the Business Services Committee met and reviewed Resolution No. 1005. Commissioner Fosse reported that the Committee also discussed the status of the Plan of Finance, the Draft Audit Report and Actuarial Report and method of funding OPEB costs.

DISBURSEMENTS

1. **November 10, 2008**
RECOMMENDATION
Approve.

Commissioner Plisky moved to approve the recommendation. Commissioner Fosse seconded. The vote was as follows:

AYES: Commissioners Fosse, Herrera, Plisky, Ramirez and Takasugi
NOES: None

ADJOURNMENT

There being no further business to come before the Board, Commissioner Plisky moved to adjourn. Commissioner Fosse seconded the motion.

Meeting adjourned at 6:50 p.m.

Respectfully Submitted,

Bettina L. Schmock
Executive Assistant