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## BOARD OF HARBOR COMMISSIONERS

### AGENDA

MONDAY, OCTOBER 13, 2008

AT 5:00 PM

The entire agenda documentation is available for review in the lobby of the District's Administration Building. The agenda is also available on the District's website at: [www.portofhueneme.org](http://www.portofhueneme.org).

THE FOLLOWING ARE ITEMS OF BUSINESS TO BE TRANSACTED OR DISCUSSED AT THE REGULAR MEETING OF THE BOARD OF HARBOR COMMISSIONERS TO BE HELD ON MONDAY, OCTOBER 13, 2008, AT 333 PONOMA STREET, PORT HUENEME, CALIFORNIA:

A. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

B. ROLL CALL

C. PUBLIC COMMUNICATIONS:

The public may address any item on the Agenda by submitting a speaker card to the Executive Assistant prior to or during the time the matter is addressed by the Board. Anyone wishing to speak to the Board on any item within the subject matter jurisdiction of the District and NOT on the Agenda, may do so at this time. Please approach the podium and give your name and address for the record. Individual presentations should be limited to three minutes.

D. CONSENT AGENDA

1. [Minutes of the regular meeting of Monday, September 8, 2008, special meeting of Wednesday, October 1, 2008 and special joint meeting of Wednesday, October 1, 2008 \(Approve\).](#)
2. [Consideration of month-to-month lease for use of portion of 5901 Edison Drive with BMW Motors. \(Approve\)](#)
3. [Consideration of modification to month-to-month lease for use of additional property at the Channel Entrance Wharf area with Brusco Tug and Barge. \(Approve\)](#)

#### BOARD OF HARBOR COMMISSIONERS

Jess Herrera  
President

Nao Takasugi  
Vice President

Jesse J. Ramirez  
Secretary

Raymond E. Fosse  
Commissioner

Michael A. Plisky  
Commissioner

#### PORT MANAGEMENT

Anthony J. Taormina  
Executive Director

4. [Ratification of Extension of FY 2007 Supplemental Port Security Grant Program, Moffatt & Nichol and the Oxnard Harbor District extending term to September 30, 2008. \(Approve\)](#)
  5. [Revised Calendar of Events. \(Approve\)](#)
- E. SPECIAL ORDERS
- F. CORRESPONDENCE
1. [Letter from USCG Captain of the Port expressing appreciation for June 25-26, 2008 Full Scale Exercise. \(Receive\)](#)
  2. [Association of Pacific Ports Fall Fly-In Fly-out Seminar on Rail Transportation Planning for Ports, Thursday, November 6, 2008. \(Information/On Calendar of Events\)](#)
  3. [VCEDA 38<sup>th</sup> Annual Business Outlook Conference, Green Is Gold, Friday, October 17, 2008. \(Information/On Calendar of Events\)](#)
- G. EXECUTIVE DIRECTOR'S REPORT
1. [Discussion of Management Staff – "To Do List". \(Information\)](#)
  2. [Discussion of the Public Relations Roadmap. \(Information\)](#)
  3. [Report on October 1, 2008 City of Port Hueneme Council Meeting concerning the 1983 and 1987 Agreements between the City of Port Hueneme and the Oxnard Harbor District. \(Information\)](#)
  4. [Ratification of Modification # 1 to the Professional Services Agreement with All Automotive Consultants, LLC for extension of time and an additional \\$ 5,000 professional fees for additional services. \(Approve\)](#)
  5. [Consideration of second modification to Resolution No. 1005 - A resolution of the Board of Harbor Commissioners of the Oxnard Harbor District establishing employment benefits for employees not covered by the SEIU 721 Memorandum of Understanding, Harbor Commissioners, Retired Employees and Eligible Former Harbor Commissioners. \(Approve\)](#)
  6. [Discussion of November 6, 2008, President's Dinner and Business Roundtable:](#)
    - a. [Consideration of a professional services agreement for video services at the President's Dinner and for other video services. \(Approve\)](#)
    - b. [Consideration of proposal to CSUCI for Memorandum of Agreement for future activities and services. \(Approve\)](#)
  7. [Consideration of Task Order # 3 with Moffatt & Nichol for continuation of Security Grant Management with the Oxnard Harbor District in the amount of \\$ 50,000. \(Approve\)](#)

- H. REPORT OF ATTENDANCE AT MEETINGS, ACTIVITIES APPROVED ON THE CALENDAR OF EVENTS, OR CIVIC OR SPECIAL FUNCTIONS
  - 1. American Association of Port Authorities, Annual Convention, Anchorage, Alaska.
  - 2. Report on visit to the Ports of Manzanillo and Lazaro Cardenas
- I. REPORT DEPUTY EXECUTIVE DIRECTOR – MARITIME SERVICES
- J. FACILITIES DEVELOPMENT
  - 1. Consideration of professional services agreement with HALCROW, Inc. for engineering services to review and evaluate the 1999 Harbor Deepening Concept in the amount of \$9,000. (Approve)
  - 2. Consideration of Modification Seventeen (17) and Eighteen (18) to Joint Use Agreement N6871103RP03P36 Adjusting Project Scope for LTM Projects #2 and #3. (Approve)
- K. REPORT DEPUTY EXECUTIVE DIRECTOR – ADMINISTRATION
  - 1. Consideration of Resolution No. 1018 - A Resolution of the Board of Harbor Commissioners of the Oxnard Harbor District casting the District's vote for Commissioner Jesse J. Ramirez for Alternate Commissioner of the Ventura Local Agency Formation Commission. (Approve)
  - 2. August 2008 Treasurer's Report. (Receive)
  - 3. Authorization for Executive Director to solicit proposals for Insurance Brokerage Services for Oxnard Harbor District Insurance program. (Approve)
  - 4. Consideration of Memorandum of Agreement with the U.S. & Foreign Commercial Service International Trade Administration U.S. Department of Commerce and the Oxnard Harbor District and authorizing the President of the Board of Harbor Commissioners to execute the Agreement. (Approve)
- L. MARKETING AND PUBLIC INFORMATION
- M. COMMITTEE REPORTS
- N. UNFINISHED OR DEFERRED BUSINESS
- O. BOARD OF HARBOR COMMISSIONERS COMMENTS ON DISTRICT ACTIVITIES AND EVENTS
- P. BOARD OF HARBOR COMMISSIONERS COMMENTS

Q. VENDORS AND PURCHASE ORDERS

R. SERVICE CONTRACTS

S. DISBURSEMENTS

(APPROVE AS SUBMITTED)

T. CLOSED SESSION

1. Pursuant to Government Code Section 54956.9 (b) – CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION – Claim of Ms. Susan Pizarro.
2. Pursuant to Government Code Section 54957 PERSONNEL: Evaluation of the Executive Director.

U. ADJOURNMENT