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BOARD OF HARBOR COMMISSIONERS

AGENDA



MONDAY, FEBRUARY 8, 2010

AT 5:00 PM

The entire agenda documentation is available for review in the lobby of the District's Administration Building. The agenda is also available on the District's website at: www.portofhueneme.org.

THE FOLLOWING ARE ITEMS OF BUSINESS TO BE TRANSACTED OR DISCUSSED AT THE REGULAR MEETING OF THE BOARD OF HARBOR COMMISSIONERS TO BE HELD ON MONDAY, FEBRUARY 8, 2010, AT 333 PONOMA STREET, PORT HUENEME, CALIFORNIA:

- A. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA
- B. ROLL CALL
- C. PUBLIC COMMUNICATIONS:

The public may address any item on the Agenda by submitting a speaker card to the Executive Assistant prior to or during the time the matter is addressed by the Board. Anyone wishing to speak to the Board on any item within the subject matter jurisdiction of the District and NOT on the Agenda may do so at this time. Please approach the podium and give your name and address for the record. Individual presentations should be limited to three minutes.

- D. CONSENT AGENDA
 - 1. Minutes of the regular meeting of Monday, January 25, 2010 (Approve).
 - 2. Consideration of modification of Royal Host Catering Truck Permit for new "Hot Truck". (Approve)
 - 3. Consideration of the 5th revised page 2 (Cover Sheet) Port Terminal Tariff No. 7 deleting Commissioner Nao Takasugi, adding Commissioner Manuel M. Lopez and making other minor modifications. (Approve)

BOARD OF HARBOR COMMISSIONERS

Raymond E. Fosse
President

Michael A. Plisky
Vice President

Jess Herrera
Secretary

Manuel M. Lopez
Commissioner

Jesse J. Ramirez
Commissioner

PORT MANAGEMENT

Anthony J. Taormina
Executive Director

E. SPECIAL ORDERS:

1. [Consideration of proposed change in Administrative Policy No. 3176 - A policy of the Board of Harbor Commissioners, Oxnard Harbor District, establishing a "Driving Policy". \(Discussion – Action to be taken on February 22, 2010\)](#)
2. [Consideration of a proposed new Administrative Policy No. 3178 - A policy of the Board of Harbor Commissioners, Oxnard Harbor District, establishing a "Trash Bin and Waste Materials" Policy. \(Discussion – Action to be taken on February 22, 2010\)](#)

F. GENERAL CORRESPONDENCE

1. [Letter from the Port Hueneme Pilots Association announcing the designation of Captain. Ivan Guzman as a Pilot Trainee \(Information\).](#)

G. EXECUTIVE DIRECTOR'S REPORT

1. [Discussion of Management Staff – "To Do List" \(Information\).](#)
2. [Discussion of the Public Relations Roadmap \(Information\).](#)
3. [Discussion of Revised Calendar of Events \(Consideration of Action\).](#)
4. [Consideration of \\$ 2,500 sponsorship and participation at the Navy League of the United States Channel Islands Council Military Recognition and Awards Dinner \(Approve\).](#)
5. [Consideration of a Professional Services Agreement with E2 Manage Tech for services to assist the Oxnard Harbor District in submitting the first Non-Compliance Truck Report to the California Air Resources Board. \(Approve\)](#)

H. REPORT OF ATTENDANCE AT MEETINGS, ACTIVITIES APPROVED ON THE CALENDAR OF EVENTS, OR CIVIC OR SPECIAL FUNCTIONS

1. [AAPA Shifting International Trade Routes Conference.](#)
2. Oxnard Chamber of Commerce Installation Gala
3. VCSDA Annual Dinner Meeting
4. World Trade Center Association Regional Meeting
5. CMANC Mid-Year Meeting

I. REPORT DEPUTY EXECUTIVE DIRECTOR – MARITIME SERVICES

1. Report on January Cargo Performance (Continued to February 22, 2010 meeting).

J. FACILITIES DEVELOPMENT

1. [Capital Outlay Program Status Report and Update \(Information\)](#)
2. [Consideration of Modification # 1 to the Scientific Construction Laboratories, Inc. Professional Services Agreement for continuation of services associated with the M/V Otello incident in the amount of \\$25,000. \(Approve\)](#)

K. REPORT DEPUTY EXECUTIVE DIRECTOR – ADMINISTRATION

1. [Report on the M/V Otello Damages and Claims \(Information\).](#)
2. [Report on Real Estate Business activities \(Information\)](#)
3. [Discussion of “Overview of Proposal, Contract and Scope of Project” for Teambuilding Service for the Oxnard Harbor District with BHI Management Consulting \(To be continued to a future meeting\).](#)
4. [Consideration of Requests for Proposals for Audit Services for Fiscal Years 2010, 2011 and 2012 to be submitted to a pre-selected qualified list. \(Approve\).](#)
5. [Consideration of Lease with NRC Environmental Services for Building 434, Improved Land and Boat Slip. \(Approve\).](#)

L. MARKETING AND FOREIGN TRADE ZONE SERVICES

1. [Report on Upcoming Activities \(Information\).](#)

M. COMMITTEE REPORTS

1. [Report on the City/Port Standing Committee Meeting \(February 2, 2010\).](#)

N. UNFINISHED OR DEFERRED BUSINESS

O. BOARD OF HARBOR COMMISSIONERS COMMENTS ON DISTRICT ACTIVITIES AND EVENTS

P. BOARD OF HARBOR COMMISSIONERS COMMENTS

Q. VENDORS AND PURCHASE ORDERS

R. MEMBERSHIPS AND SERVICE CONTRACTS

(APPROVE AS SUBMITTED)

S. DISBURSEMENTS

(APPROVE AS SUBMITTED)

T. ADJOURNMENT