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## BOARD OF HARBOR COMMISSIONERS

### AGENDA

MONDAY, NOVEMBER 23, 2009

AT 5:00 PM

The entire agenda documentation is available for review in the lobby of the District's Administration Building. The agenda is also available on the District's website at: [www.portofhueneme.org](http://www.portofhueneme.org).

THE FOLLOWING ARE ITEMS OF BUSINESS TO BE TRANSACTED OR DISCUSSED AT THE REGULAR MEETING OF THE BOARD OF HARBOR COMMISSIONERS TO BE HELD ON MONDAY, NOVEMBER 23, 2009, AT 333 PONOMA STREET, PORT HUENEME, CALIFORNIA:

A. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

B. ROLL CALL

C. PUBLIC COMMUNICATIONS:

The public may address any item on the Agenda by submitting a speaker card to the Executive Assistant prior to or during the time the matter is addressed by the Board. Anyone wishing to speak to the Board on any item within the subject matter jurisdiction of the District and NOT on the Agenda, may do so at this time. Please approach the podium and give your name and address for the record. Individual presentations should be limited to three minutes.

D. CONSENT AGENDA

1. [Minutes of the regular meeting of November 9, 2009 \(Approve\).](#)
2. [Contract with the State of California Department of Fish and Game/OSPR for Harbor Safety Committee Secretariat Services \(Approve\).](#)

E. SPECIAL ORDERS

1. [Consideration of termination of the Catering Truck Vending Permit with Royal Host Catering effective January 1, 2010 \(Consideration of Action\).](#)
2. [Consideration of revisions to the Oxnard Harbor District Administrative Policy No. 3175, March 11, 1980, and approval of Administrative Policy No. 3175.01 RE: Operation of Catering Truck\(s\) at the Port of Hueneme \(Approve\).](#)

3. [Consideration of Oxnard Harbor District Administrative Policy No. 3176 RE: Selling of goods and merchandise on Oxnard Harbor District property \(Approve\).](#)
- F. CORRESPONDENCE
1. [Letter from Mr. Paul Beach, President, Quallion LLC thanking the District for support of their Application for Funding from the Department of Energy \(Information\).](#)
- G. EXECUTIVE DIRECTOR'S REPORT
1. [Discussion of Management Staff – "To Do List" \(Information\).](#)
  2. [Discussion of the Public Relations Roadmap \(Information\).](#)
  3. [Discussion of the Revised Calendar of Events \(Consideration of Action\).](#)
- H. REPORT OF ATTENDANCE AT MEETINGS, ACTIVITIES APPROVED ON THE CALENDAR OF EVENTS, OR CIVIC OR SPECIAL FUNCTIONS
1. [Director of Facilities Development meeting of Board of Directors California Marine and Navigation Conference \(Washington D.C.\).](#)
  2. [Deputy Executive Director – Administration attendance at the Taxpayers Association Dinner Meeting.](#)
  3. [Director of Marketing – Report on Working Waterfront Group presentation and meeting.](#)
- I. REPORT DEPUTY EXECUTIVE DIRECTOR – MARITIME SERVICES.
- J. FACILITIES DEVELOPMENT
1. [Capital Outlay Program Status Report and Update \(Information\).](#)
  2. [Consideration of Change Order # 2 to the TWIC/Main Gate Security Project related to change out of pull boxes in the amount of \\$ 6,151.13 and approving an extension of time \(Approve\).](#)
  3. [Consideration of approval of the TWIC/Main Gate Security Project and authorization to record the "Notice of Completion" \(Approve\).](#)
- K. REPORT DEPUTY EXECUTIVE DIRECTOR – ADMINISTRATION
1. [October 2009 Treasurer's Report \(Receive\).](#)
  2. [Report on the M/V Otello Damages and Claims \(Information\).](#)
- L. MARKETING AND PUBLIC INFORMATION
1. [Report on Upcoming Activities \(Information\).](#)

- M. COMMITTEE REPORTS
- N. UNFINISHED OR DEFERRED BUSINESS
- O. BOARD OF HARBOR COMMISSIONERS COMMENTS ON DISTRICT ACTIVITIES AND EVENTS
- P. BOARD OF HARBOR COMMISSIONERS COMMENTS
- Q. VENDORS AND PURCHASE ORDERS
- R. SERVICE CONTRACTS  
(APPROVE AS SUBMITTED)
- S. DISBURSEMENTS  
(APPROVE AS SUBMITTED)
- T. ADJOURNMENT