

**OXNARD HARBOR DISTRICT**

**MINUTES**

**MONDAY, OCTOBER 23 2006**

The regular meeting of the Oxnard Harbor District, Board of Harbor Commissioners was called to order by President Raymond E. Fosse at 5:00 p.m. on Monday, October 23, 2006 at 333 Ponomia Street, Port Hueneme, California. Following the Pledge of Allegiance, roll call was taken.

**ROLL CALL**

Present were Commissioners Fosse, Herrera, Plisky, Ramirez and Takasugi.

**MINUTES OF OCTOBER 9, 2006**

Commissioner Plisky, seconded by Commissioner Takasugi moved to approve the minutes of the regular meeting of October 9, 2006. Motion carried.

**PUBLIC COMMUNICATIONS**

Mr. Pat Riggs addressed the Board regarding the upcoming elections.

**NAVY LEAGUE OF THE UNITED STATES  
CHANNEL ISLANDS COUNCIL LETTER  
DATED SEPTEMBER 27, 2006**

The Deputy Executive Director – Maritime Services reported on a letter from the Navy League of the United States Channel Islands Council dated September 27, 2006 expressing appreciation to the District for sponsoring the Council’s Military Recognition and Awards Dinner.

**METROPOLITAN WATER DISTRICT  
OF SOUTHERN CALIFORNIA  
COMMUNITY LEADERS’ BRIEFING,  
OCTOBER 31, 2006, AGOURA HILLS, CA**

The Deputy Executive Director – Maritime Services reported on and recommended adding the Metropolitan Water District of Southern California Community Leaders’ Briefing, October 31, 2006, Agoura Hills, CA to the Calendar of Events. Commissioner Plisky, seconded Commissioner Takasugi moved to approve. Motion carried.

**AMERICAN ASSOCIATION OF PORT  
AUTHORITIES GROWTH OPPORTUNITIES  
FOR GENERAL CARGO AND  
SHALLOW-DRAFT PORTS SEMINAR,  
NOVEMBER 14-16, 2006, MEMPHIS,  
TENNESSEE**

The Deputy Executive Director – Maritime Services reported on the American Association of Port Authorities Growth Opportunities for General Cargo and Shallow-Draft Ports Seminar, November 14-16, 2006, Memphis, Tennessee as informational.

**THE 25<sup>TH</sup> INTERNATIONAL  
ASSOCIATION OF PORTS AND HARBORS  
(IAPH) WORLD PORTS CONFERENCE,  
APRIL 27 THROUGH MAY 4, 2007,  
HOUSTON, TEXAS**

The Deputy Executive Director – Maritime Services reported on and recommended adding the 25<sup>th</sup> International Association of Ports and Harbors (IAPH) World Ports Conference, April 27 through May 4, 2007, Houston, Texas to the Calendar of Events. Commissioner Ramirez, seconded by Commissioner Plisky moved to approve. Motion carried.

**LEASE BY AND BETWEEN OXNARD  
HARBOR DISTRICT AND OST TRUCK &  
CRANES**

The Deputy Executive Director – Maritime Services reported on and recommended the Executive Director be authorized to execute a Lease by and Between the Oxnard Harbor District and OST Truck & Cranes. Commissioner Plisky, seconded by Commissioner Ramirez moved to approve. Motion carried.

**LEASE BY AND BETWEEN OXNARD  
HARBOR DISTRICT AND T&T TRUCK &  
CRANE SERVICES**

The Deputy Executive Director – Maritime Services reported on and recommend the Executive Director be authorized to execute a Lease by and Between the Oxnard Harbor District and T&T Truck & Crane Services. Commissioner Ramirez, seconded by Commissioner Herrera moved to approve. Motion carried.

**SEPTEMBER 2006 TREASURER’S REPORT**

Commissioner Plisky, seconded by Commissioner Herrera moved to receive the September 2006 Treasurer’s Report. Motion carried.

ANNUAL FINANCIAL REPORT,  
MANAGEMENT'S DISCUSSION AND  
ANALYSIS AND SUPPLEMENTAL  
SCHEDULES FOR THE YEARS ENDED  
JUNE 30, 2006 AND 2005 AND  
INDEPENDENT AUDITORS' REPORT  
AND SPECIAL REPORTS FOR THE YEAR  
ENDED JUNE 30, 2006

The Controller introduced Mr. Charles Fedak, representing the District's auditing firm, Charles Z. Fedak & Company, who discussed the Annual Financial Report, Management's Discussion and Analysis and Supplemental Schedules for the Years Ended June 30, 2006 and 2005 and Independent Auditors' Report and Special Reports for the Year ended June 30, 2006.

ACQUISITION OF NEW COPY MACHINE

The Deputy Executive Director – Maritime Services reported on and recommended approval to purchase a Canon imageRUNNER C5180 Digital Color and Black & White Copier/Printer/Scanner at a cost of \$20,724.00 and to authorize the District to enter into an annual service agreement for the new Canon copier at a cost of \$1,440.00. Commissioner Ramirez, seconded by Commissioner Takasugi moved to approve. Motion carried.

PRESENTATION BY MUSTANG  
MARKETING

Mr. Jason Karpf of Mustang Marketing provided an update on advertisements associated with the Freight Logistics Advertisement Campaign to the Board.

REPORT FROM THE BUSINESS SERVICES  
COMMITTEE ON ITS MEETING OF  
OCTOBER 5, 2006

President Fosse reported on the October 5<sup>th</sup> meeting of the Business Services Committee. President Fosse reported that the Committee recommends that the District not pursue changing the Trustee for bond fund services and that the District remain with U.S. Bank Corp. Commissioner Plisky recommended that this item be brought back to the Board for consideration and that staff prepare a written report and recommendation.

SERVICE CONTRACTS

Commissioner Plisky, seconded by Commissioner Takasugi moved to approve Service Contract: Ultimate Staffing Services. Motion carried.

DISBURSEMENTS

Commissioner Plisky, seconded by Commissioner Ramirez moved to approve payment of all bills, wages and salaries through October 23, 2006. Motion carried.

RECESS

President Fosse called for a five minute recess.

OPEN SESSION

Following a five minute recess, President Fosse declared the meeting open.

CLOSED SESSION

The Oxnard Harbor District Board of Harbor Commissioners convened a closed session pursuant to Government Code Section 54956.9(a): City of Port Hueneme vs. Oxnard Harbor District, Case No. CIV234101, Superior Court of the State of California for the County of Ventura.

OPEN SESSION

Legal Counsel reported that the Board in closed session took no action.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Plisky, seconded by Commissioner Takasugi moved to adjourn. Motion carried.

Meeting adjourned at 6:15 p.m.

-minutes approved and signed 11-13-06

R. E. FOSSE, President

-minutes approved and signed 11-13-06

JESS HERRERA, Secretary