

OXNARD HARBOR DISTRICT

MINUTES

MONDAY, APRIL 9, 2007

The regular meeting of the Oxnard Harbor District, Board of Harbor Commissioners was called to order by President Michael A. Plisky at 5:00 p.m. on Monday, April 9, 2007 at 333 Ponomia Street, Port Hueneme, California. Following the Pledge of Allegiance, roll call was taken.

ROLL CALL

Present were Commissioners Fosse, Herrera, Plisky, Ramirez and Takasugi.

MINUTES OF MARCH 26, 2007

Commissioner Herrera, seconded by Commissioner Takasugi moved to approve the minutes of the regular meeting of March 26, 2007. Motion carried.

PRESENTATION BY CPH TOWER LLC REGARDING THE PROPOSED PACIFIC POINTE AT PORT HUENEME

Mr. Harvey Champlin, Ms. Dawn Dyer and Mr. Ray Mulokas presented to the Board the CPH Tower LLC proposed Pacific Pointe Tower Project at Port Hueneme.

AAPA SPECIAL SEMINAR FOR PUBLIC PORT AUTHORITY DIRECTORS, APRIL 19-20, 2007, SAN FRANCISCO, CA

The Executive Director reported on and recommended adding the AAPA Special Seminar for Public Port Authority Directors, April 19-20, 2007, in San Francisco, CA be added to the Calendar of Events. Commissioner Fosse, seconded by Commissioner Takasugi moved to approve. Motion carried.

MARCH 21, 2007 LETTER FROM CAPTAIN P.E. WIEDENHOEFT, CAPTAIN, USCG REGARDING TWIC

The Executive Director reported on a letter dated March 21, 2007 from Captain P.E. Wiedenhoef, Captain, USCG regarding the TWIC program as informational.

MARCH 23, 2007 LETTER FROM UNITED STATES SENATOR BARBARA BOXER REGARDING DISTRICT'S EFFORTS TO ESTABLISH TRANSPORTATION ROUTES AND COMMUNITY RELATIONS WITH CITIES OF OXNARD AND PORT HUENEME AND WITH NAVAL BASE VENTURA COUNTY

The Executive Director reported on a letter dated March 23, 2007 from Senator Barbara Boxer commending the District's efforts to establish transportation routes and improve community relations with the Cities of Oxnard and Port Hueneme and the Naval Base Ventura County as informational.

MARCH 28, 2007 NOTICE OF INTENT TO EXERCISE OPTION TO EXTEND LEASE FROM MSRC (MARINE SPILL RESPONSE CORPORATION, CALIFORNIA REGION) FOR BARGE BERTH

The Executive Director reported on a letter dated March 28, 2007 from Mr. Patrick Doe, MSRC (Marine Spill Response Corporation), regarding a Notice of Intent to Exercise Option to Extend their Lease for the MSRC Barge Berth.

BUSINESS AND TECHNOLOGY PARTNERSHIP 2007 LEADERSHIP DINNER, CSUCI, TUESDAY, APRIL 24, 2007

The Executive Director reported on and recommended adding the Business and Technology Partnership 2007 Leadership Dinner at CSUCI, Tuesday, April 24, 2007 to the Calendar of Events. Commissioner Herrera, seconded by Commissioner Takasugi moved to approve. Motion carried.

AMENDMENT NO. 4 TO THE BRUSCO TUG AND BARGE SERVICE CONTRACT FOR TUG SERVICE EXTENDING THE TERM AND PROVIDING FOR OPTIONS

The Executive Director reported on and recommended approval of Amendment No. 4 to the Brusco Tug and Barge Service Contract for Tug Service extending the term and providing for options. Commissioner Ramirez, seconded by Commissioner Herrera moved to approve. Motion carried.

TERMINAL AGREEMENT WITH GLOBAL AUTO PROCESSING SERVICES FOR USE OF WHARVES AND RELATED BACKLAND ASSOCIATED WITH THE DISCHARGE OF AUTOMOBILES AND THE US NAVY OUTLEASE PROGRAM

The Executive Director asked that this item be continued to the next Commissioner meeting.

CITY-oxNARD HARBOR DISTRICT
STANDING COMMITTEE WILL MEET
APRIL 26, 2007 AT 4:00 PM AT THE
BOARD OF HARBOR COMMISSIONERS
CHAMBERS

The Executive Director reported that the meeting of the City-Oxnard Harbor District Standing Committee will meet April 26, 2007 at 4:00 pm at the Board of Harbor Commissioners Chambers.

ASSEMBLY BILL 568 (KARNETTE) –
PORT COMMUNITY ADVISORY
COMMITTEE

The Executive Director reported on Assembly Bill 568 (Karnette) – Port Community Advisory Committee. The Board directed the Executive Director to submit in writing to Assemblyman Pedro Nava the District’s concerns in regards to AB 568.

EXECUTIVE DIRECTOR’S ATTENDANCE
AT MEETINGS: CAPA, GOVERNOR’S
MARITIME SECURITY COUNCIL AND
AAPA SPRING CONFERENCE

The Executive Director reported on his attendance at the following meetings: CAPA, and the Governor’s Maritime Security Council. The Executive Director reported on his attendance at the AAPA Spring Conference in Washington, D.C. and attendance by Commissioner Fosse, Commissioner Plisky and Commissioner Herrera.

REPORT BY OTHER ATTENDEES AT
AAPA SPRING CONFERENCE AND
CMANC

The Director of Engineering reported on his attendance at the AAPA Spring Conference and the CMANC Washington Week in Washington, D.C.

REPORT ON OTHER INDUSTRY
ACTIVITIES

The Deputy Executive Director – Maritime Services reported on his attendance at the Maritime Security Council Meeting in the Executive Director’s absence.

REPORT ON PROFESSIONAL SERVICE
AGREEMENT WITH REESE-CHAMBERS
SYSTEMS CONSULTANT TO UPDATE
THE SEPTEMBER 1990 RISK
ASSESSMENT REPORT FOR FORMER

The Deputy Executive Director - Administration reported on and recommended ratification of the Reese-Chambers Systems Consultants, Inc. proposal to update the 1990 Port of Hueneme Risk Assessment report in the amount of \$7,000. Commissioner Fosse, seconded by Commissioner Herrera moved to ratify. Motion carried.

REPORT ON THE JOHN LAING HOMES
REPAYMENT SCHEDULE AND
CONSTRUCTION EASEMENTS

The Deputy Executive Director - Administration reported on the John Laing Homes repayment schedule and construction easements as informational.

REPORT AND CONSIDERATION OF
SPONSORSHIPS, PARTICIPATION
AND ADVERTISEMENT FOR
UPCOMING CIVIC FUNCTIONS,
COMMUNITY EVENTS AND
PROMOTIONAL ACTIVITIES TO
FURTHER THE DISTRICT’S
COMMERCIAL INTEREST AND
TRADE ACTIVITIES

The Director of Marketing reported on and recommended sponsorship of and participation in the 14th Annual Oxnard Salsa Festival at the VIP Party Sponsor Level at a cost of \$2,000 and the 17th Annual Mariachi Festival at a cost of \$1,000. Commissioner Herrera, seconded by Commissioner Ramirez moved to approve. Motion carried.

REPORT ON PUBLIC RELATIONS
AND COMMUNICATIONS SERVICES
RFQ/RFP PROCESS

The Director of Marketing reported on the Staff Selection Committee ranking of Public Relations firms based on responses received to the RFQ/RFP.

REPORT AND MINUTES OF THE
DISTRICT BUSINESS SERVICES
COMMITTEE MEETING HELD ON
TUESDAY, APRIL 3, 2007

President Plisky asked staff to schedule a study session to clearly identify the direction that the Board wants to follow in working with a Public Relations firm.

The Executive Director reported that the Business Services Committee met on Tuesday, April 3, 2007.

REPORT OF THE DISTRICT’S
ENGINEERING AND MAINTENANCE
COMMITTEE MEETING HELD ON
FRIDAY, APRIL 6, 2007

The Executive Director reported that the Engineering and Maintenance Committee met on Friday, April 6, 2007.

BOARD OF HARBOR COMMISSIONERS
COMMENTS

Commissioner Ramirez commented on the event recognizing Del Monte and suggested that the District hold more events that reach out to the community and business.

Commissioner Herrera thanked the staff on their efforts in organizing the Del Monte Reception.

Commissioner Plisky asked that the Executive Director write to Assemblyman Pedro Nava thanking him for his vigilance concerning the District.

VENDORS AND PURCHASE ORDERS

Commissioner Fosse, seconded by Commissioner Herrera moved to approve Vendors and Purchase Orders: Computer Support. Motion carried.

DISBURSEMENTS

Commissioner Ramirez, seconded by Commissioner Fosse moved to approve payment of all bills, wages and salaries through April 9, 2007. Motion carried.

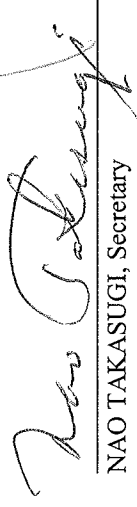
ADJOURNMENT

There being no further business to come before the Board, Commissioner Fosse, seconded by Commissioner Takasugi moved to adjourn. Motion carried.

Meeting adjourned at 6:25 p.m.



MICHAEL A. PLISKY, President



NAO TAKASUGI, Secretary