

# New Policy – For Discussion Only

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OXNARD HARBOR DISTRICT  
PORT OF HUENEME  
P.O. BOX 608  
PORT HUENEME, CALIFORNIA 93041

\_\_\_\_ March 2010

## OXNARD HARBOR DISTRICT ADMINISTRATIVE POLICY NO. 3178

SUBJECT: Trash Bins and Waste Materials

1. PURPOSE: The purpose of this policy is to set forth procedures regarding the placement of trash bins and the handling of Customer s' waste materials within the secure boundaries of the Port of Hueneme.

2. EFFECTIVE DATE: This policy is effective March 1, 2010.

3. SUPERSESSON: This policy is new and does not supersede any other policy.

4. BACKGROUND: The Oxnard Harbor District Port Terminal Tariff provides:

Item No. 65 RUBBISH AND WASTE MATERIAL- It shall be unlawful to throw, discharge, or deposit, or cause, suffer, or procure to be thrown, discharged or deposited upon the areas of the Oxnard Harbor District or other places under the jurisdiction of the Board, any decayed or decaying fruits, fish or vegetables, or the carcass of any dead animal or fish or putrefying matter, or any rubbish or refuse matter of any kind. Upon the neglect, failure or refusal of any person so throwing or depositing any such material mentioned above to immediately remove the same, it shall be the duty of the Director to remove the same at the expense of such person responsible there for.

Item No. 406 TRASH BINS – Cargo handlers, vessel operators or agents will provide their own trash bins, any size, for the removal of scrap dunnage, shoring materials, pallets, debris, damaged cargo, sweepings, etc. from their vessel and dock operations.

In addition to the Tariff regulations, the District's terminal and lease agreements places the obligation for obtaining and/or paying for refuse collection on the Tenant. Some tenants have complied with this requirement of the terminal and lease agreement, while others have relied upon the District to provide trash bins and to pay the cost. The City of Port Hueneme provides trash bins and collection to the Oxnard Harbor District. In 2009, the District had 15 trash bins and 4 recycle bins picked upon every three (3) days, and the annual cost for 2009 was approximately \$ 40,000.

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43 Except for the three (3) bins maintained by the District for internal use, this administrative policy  
44 is intended to reduce the operation cost for trash bin and refuse collection from the District.  
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46 The District intends to remove the City of Port Hueneme Trash Bins and the 55 gallon drums  
47 placed throughout the terminal.  
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49 The District has paid the cost to the City of Port Hueneme for trash bins and collection. In  
50 addition, the District's maintenance personnel have collected the 55 gallon drums and  
51 deposited the waste into trash bins. In some instances, Port users have requested trash bins to  
52 be supplied by the District. Under the Port Terminal Tariff, the District has assessed a \$ 55 per  
53 bins to the user. Under this policy, the Port users will have to contact either the City of Port  
54 Hueneme or any other company to supply a trash bin, collect the bin and dispose of the waste.  
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56 This policy does not apply to foreign waste that requires special handling.  
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### 58 5. REQUIREMENTS:

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- 60 i. It shall be the responsibility of tenants, cargo handlers, vessel operators or agents to  
61 provide necessary trash bins any size for the removal of scrap dunnage, shoring  
62 materials, pallets, debris, damaged cargo, sweepings, etc from their vessel, terminal ,  
63 warehouse and dock area.  
64
- 65 ii. It shall be the responsibility of tenants, cargo handlers, terminal operators, vessel  
66 operators to maintain their assigned terminal and berth areas free from dirt and  
67 accumulation of waste.  
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- 69 iii. It shall be the Wharfinger responsibility to inspect all assigned terminal and berth areas  
70 prior to and immediately after an operation to ensure that the tenant, cargo handlers,  
71 vessel operator, or terminal operator has fully complied with this policy prior to the  
72 assignment of the terminal and berth area to another party. In the event, there is a  
73 deficiency, the Wharfinger shall immediately contact the responsible party and request  
74 them to make the clean up.  
75
- 76 iv. In the event a terminal or berth area must be cleaned up by the District's Maintenance  
77 Department, then the responsible party shall be charged for the actual cost of cleanup  
78 including hourly rates for wages and fringe pursuant to the current contract with SEIU,  
79 materials and supplies, equipment and any cost for temporary trash bins, collection and  
80 dumping. In addition to the actual costs, the District shall the responsible party a clean-  
81 up fee of \$ 500.  
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ATTEST:

Secretary, Board of Harbor Commissioners

Executive Director, Oxnard Harbor District

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