

BOARD OF HARBOR COMMISSIONERS

Jason Hodge President
Mary Anne Rooney Vice President
Jess Herrera Secretary
Dr. Manuel M. Lopez Commissioner
Jess Ramirez Commissioner

PORT MANAGEMENT

Kristin Decas CEO & Port Director

Foreign Trade Zone #205



WORLD TRADE CENTER
OXNARD

BOARD MEETING
Monday, February 27, 2017
At 5:30 pm

The entire agenda documentation is available for review in the lobby of District's Building at 333 Ponomo Street, Port Hueneme. The agenda is also available on the District's website at: www.portofhueneme.org.

THE FOLLOWING ARE ITEMS OF BUSINESS TO BE TRANSACTED OR DISCUSSED AT THE REGULAR MEETING OF THE BOARD OF HARBOR COMMISSIONERS TO BE HELD ON MONDAY, FEBRUARY 27, 2017, AT **333 PONOMA STREET**, PORT HUENEME, CALIFORNIA

A. Pledge of Allegiance to The Flag of The United States of America

B. Roll Call

C. Special Orders

None

D. Consent Agenda

All matters listed under the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless an item is pulled by a Board member from the Calendar. Pulled items will be discussed and acted on separately by the Board.

1. [Minutes of the Regular Board Meeting of February 13, 2017 \(Motion\)](#)
2. [Revised Fiscal Year 2016-2017 Calendar of Events \(Information\)](#)
3. [2017 Oxnard Harbor District Standing Board & Committee Calendar \(Information\)](#)
4. [Consideration of Ratification and/or Approval of District Disbursements for the period of February 07, 2017 to February 22, 2017 \(Motion\)](#)

E. CEO & Port Director

1. [CEO & Port Director's Report \(Information\)](#)
2. [Procurement Schedule \(Information\)](#)



F. Board Communication

Commissioner's report of attendance at meetings, activities approved on the Calendar of Events, or civic or special functions (Information)

G. Business Development – Dona Lacayo

None

H. Marketing and Foreign Trade Zone Services – Will Berg

1. [Report on Upcoming Activities and Activities Attended \(Information\)](#)
2. [Press Report \(Information\)](#)
3. [Consideration of Support for Oxnard Community College Foundation's Mariachi Event \(Motion\)](#)
4. [Consideration of Support for Ventura County Ag Week \(Motion\)](#)

I. Maritime Operations – Christina Birdsey

1. [Consideration Of Professional Services Agreement For Information Technology Services With NorthSouth LLC \(Motion\)](#)

J. Chief Finance & Administrative Officer – Andrew Palomares

1. [Chief Finance & Administrative Officer's Update - Oral \(Information\)](#)
2. [Consideration of Resolution No. 1167 - A Resolution of the Board of Harbor Commissioners of the Oxnard Harbor District establishing benefits for District Commissioners \(Motion\)](#)
3. [Consideration to Approve Oxnard Harbor District Administrative Policy No. 509, Evaluation of Employee Performance, Superseding Policy No. 12430 \(Motion\)](#)
4. [Consideration to Approve Oxnard Harbor District Administration and Finance Policy No. 402.2 Spending Authority Policy, Superseding Policy 402.1 \(Motion\)](#)

K. Board of Harbor Commissioners Comment

Board members may present non-agenda items for informational purposes only (Information)

L. Committee Reports

Commissioner's update of attended Oxnard Harbor District Committee meetings (Information)



M. Public Communications

Anyone wishing to speak to the Board on any item within the subject matter jurisdiction of the District and not on the Agenda may do so. Please approach the podium. All comments are subject to a three minute time limit.

N. Adjournment

The Board will adjourn to the **regular Board Meeting on Monday, March 13, 2017** or call of the President.

The public may address any item on the Agenda by submitting a speaker card to the Executive Aide/Clerk of the Board prior to or during the time the matter is addressed by the Board. Speaker comments are limited to three minutes.

The Oxnard Harbor District complies with the Americans with Disabilities Act (ADA). If you need special assistance to participate in this meeting, contact the Executive Aide/Clerk of the Board at (805) 488-3677 forty-eight hours prior to the meeting to enable the District to make reasonable arrangements to allow participation in this meeting.