

**OXNARD HARBOR DISTRICT
BOARD MEETING
MINUTES**

MONDAY, MAY 23, 2016

Dr. Manuel M. Lopez, President

Arlene Fraser, Vice President

Jason T. Hodge, Secretary

Mary Anne Rooney, Commissioner

Jess Herrera, Commissioner

The regular Board meeting of the Oxnard Harbor District, Board of Harbor Commissioners was called to order by President Manuel Lopez at 5:30 p.m. on Monday, May 23, 2016 at 333 Ponomo Street, Port Hueneme, California. Following the Pledge of Allegiance, roll call was taken.

ROLL CALL

Present: Commissioners Fraser, Herrera, Hodge, Lopez and Rooney

Absent: None

SPECIAL ORDERS

1. **Consideration of a Proclamation of the Board of Harbor Commissioners Recognizing the Week of June 4th Through June 11th National Beach Safety/Rip Current Awareness Week**

Motion to approve Proclamation of the Board of Harbor Commissioners recognizing the week of June 4th through June 11th National Beach Safety/Rip Current Awareness Week, Commissioner Hodge; Seconded, Commissioner Fraser.

The vote was as follows by roll call:

AYES: Commissioners Fraser, Herrera, Hodge, Lopez and Rooney

NOES: None

ABSENT: None

President Lopez declared the motion carried.

CONSENT AGENDA

1. **Minutes of the Regular Board Meeting of May 9, 2016**
2. **Revised Calendar of Events**
3. **2016 Oxnard Harbor District Standing Board & Committee Calendar**
4. **Consideration of Ratification and/or Approval of District Disbursements for the period of May 01, 2016 to May 17, 2016**
5. **Consideration of Additions/Amendments to Vendors and Purchase Order Lists for Fiscal Year 2016-2017**

Motion to approve Consent Items as submitted, Commissioner Hodge; Seconded, Commissioner Herrera.

The vote was as follows:

AYES: Commissioners Fraser, Herrera, Hodge, Lopez and Rooney

NOES: None

ABSENT: None

President Lopez declared the motion carried.

CEO & PORT DIRECTOR

1. CEO & Port Director's Report

Ms. Kristin Decas gave an update on the Coastal Trident scheduled for June 7, 2016; Amending the tariff, Team building exercises; Community Campaign, Water Resources Development Act \$5 million threshold; California Association of Port Authorities; and the World Trade Center Event among other items listed in her report.

2. Procurement Schedule

The Board received a copy of the Oxnard Harbor District's Procurement Schedule.

3. Policy Schedule

The Board received a copy of the Oxnard Harbor District's Policy Schedule.

4. Consideration of Support of SB 1338 Sales and Use Tax Exemption

Motion to approve letter of support of SB 1338 Sales and Use Tax Exemption, Commissioner Rooney; Seconded, Commissioner Fraser.

The vote was as follows:

AYES: Commissioners Fraser, Herrera, Hodge, Lopez and Rooney

NOES: None

ABSENT: None

President Lopez declared the motion carried.

BOARD COMMUNICATION

The Commissioners reported on meetings attended over the past month and upcoming meetings for June 2016. Commissioner Rooney thanked the staff for putting on a great event for the World Trade Center and noted over 100 guests were in attendance.

MARKETING AND FOREIGN TRADE ZONE SERVICES

1. Report on Upcoming Activities

The Board received the report on upcoming community events.

2. Press Report

The Board received the report on press pertaining to the District.

3. Consideration of Heritage Square Community Support

Motion to approve Heritage Square community support in the amount of \$5,000, Commissioner Herrera; Seconded, Commissioner Hodge.

The vote was as follows:

AYES: Commissioners Fraser, Herrera, Hodge, Lopez and Rooney

NOES: None

ABSENT: None

President Lopez declared the motion carried.

DIRECTOR OF BUSINESS DEVELOPMENT

1. Consideration of Professional Services Agreement Between the Oxnard Harbor District and Transdevelopment Group for On Dock Parking Structure Project Analysis and Report

Commissioner Fraser recused herself from consideration of this item due to possible conflict of interest arising from her employment with Wallenius Wilhelmsen Logistics..

Ms. Dona Lacayo noted the Transdevelopment Group is registered with the Secretary of State of California as active and provided a copy of proof of such registration at the meeting. Ms. Lacayo also noted that the quoted contract amount of \$45,000 included travel expenses.

Motion to approve Professional Services Agreement between the Oxnard Harbor District and Transdevelopment Group for On Dock Parking Structure Project analysis and report in the amount of \$45,000 to include travel expenses, Commissioner Hodge; Seconded, Commissioner Rooney.

The vote was as follows:

AYES: Commissioners Fraser, Herrera, Hodge, Lopez and Rooney

NOES: None

ABSENT: None

President Lopez declared the motion carried.

2. Consideration of Professional Services Agreement Between the Oxnard Harbor District and AEGIR for Strategic Port Land Assessment Needs And Expansion Plan

Ms. Dona Lacayo noted Aegir is an out-of-state entity proposing to perform services under this agreement in California, and it is not required to register with the California Secretary of State due to the limited duration and nature of the services contemplated.

Motion to approve Professional Services Agreement between the Oxnard Harbor District and AEGIR for Strategic Port Land Assessment Needs And Expansion Plan in the amount of \$38,800 plus direct expenses estimated at \$10,000, Commissioner Rooney; Seconded, Commissioner Fraser.

The vote was as follows:

AYES: Commissioners Fraser, Herrera, Hodge, Lopez and Rooney

NOES: None

ABSENT: None

President Lopez declared the motion carried.

3. Consideration of Professional Services Agreement Between the Oxnard Harbor District and PricewaterhouseCoopers Public Sector LLP for Automotive Sector Competitive Analysis and 5 Year Outlook

Ms. Dona Lacayo noted the T PricewaterhouseCoopers Public Sector LLP is registered with the Secretary of State of California as active and provided a copy of proof of such registration at the meeting. Ms. Lacayo also noted that the contract amount of \$75,000 included travel expenses.

Motion to approve Professional Services Agreement between the Oxnard Harbor District and PricewaterhouseCoopers Public Sector LLP for Automotive Sector Competitive Analysis and 5 Year Outlook in the amount of \$75,000 to include travel expenses, Commissioner Rooney; Seconded, Commissioner Herrera.

The vote was as follows:

AYES: Commissioners Fraser, Herrera, Hodge, Lopez and Rooney

NOES: None

ABSENT: None

President Lopez declared the motion carried.

CHIEF OPERATIONS OFFICER

1. Chief Operations Officer's Cargo Report

Mr. Demers provided the latest numbers on the Cargo Report.

2. Consideration of Professional Services Agreement Between the Oxnard Harbor District and Anchor QEA for Environmental Support for Berth Deepening Project

Motion to approve Professional Services Agreement Between the Oxnard Harbor District and Anchor QEA for Environmental Support for Berth Deepening Project in the amount of \$221,900, Commissioner Herrera; Seconded, Commissioner Hodge.

The vote was as follows:

AYES: Commissioners Fraser, Herrera, Hodge, Lopez and Rooney

NOES: None

ABSENT: None

President Lopez declared the motion carried.

CHIEF FINANCE & ADMINISTRATIVE OFFICER REPORT

1. Chief Finance & Administrative Officer's Update

Mr. Palomares gave an update to the Board of Harbor Commissioners on items of interest including the need for the CFO to check all Board agenda items to including budgeting information. Mr. Palomares also noted the required ad for posting the budget process has been submitted to the Ventura County Star.

2. Budget Status Update

Ms. Decas and Mr. Palomares gave an update on the Preliminary Operating Budget. Noted at the meeting, the list of sponsorships and memberships will need to be updated and brought to the next meeting.

3. Receive Information of the Oxnard Harbor District's Excess General Liability Insurance Coverage Through the California Association of Port Authorities (CAPA) Insurance Pool

Mr. Palomares gave an update on the District's excess General Liability insurance coverage through the California Association of Port Authorities Insurance pool.

BOARD OF HARBOR COMMISSIONERS COMMENTS

Commissioner Rooney noted she was in Montgomery Alabama for a National Security Forum and had the opportunity to meet with Glovis and tour the Hyundai facility.

COMMITTEE REPORTS

Commissioner Rooney noted the Special Events Committee discussed the Association of Pacific Ports (APP) Annual Conference and noted that in the budget structure, no outlay of money will come from the Port and administrative costs are funded through the APP budget. Commissioner Rooney also noted the Banana Festival will be seeking to file as a separate and independent non-profit.

PUBLIC COMMENT

Ms. Tracey Sisson-Phillips updated the Board of Harbor Commissioners on the Hueneme Chamber of Commerce.

CLOSED SESSION

General Counsel Ruben Duran announced one item will be discussed in Closed Session pursuant to Government Code Section 54956.8 conference with real property negotiators, as listed on the duly-posted agenda. Mr. Duran noted that under negotiation are price and terms of payment, and that the parties from whom the District has received expressions of interest in the property are BMW Group, Wallenius Wilhelmsen Logistics, Dixieline Lumber and Glovis America Inc.

Commissioner Fraser recused herself from the real property negotiations item due to a conflict of interest under the Political Reform Act raised by her employment with Wallenius Wilhelmsen Logistics.

Following Closed Session, Mr. Duran announced that the Board provided direction to staff on the item with no reportable action, and that Commissioner Fraser was not present for and did not participate in the discussion on the item.

ADJOURNMENT

There being no further business to come before the Board, President Lopez moved to adjourn the meeting. Meeting adjourned at 7:50 p.m.

Respectfully Submitted,

Michelle Kinnun
Executive Aide/Clerk of the Board

Business Entity Detail

Data is updated to the California Business Search on Wednesday and Saturday mornings. Results reflect work processed through Tuesday, May 17, 2016. Please refer to [Processing Times](#) for the received dates of filings currently being processed. The data provided is not a complete or certified record of an entity.

Entity Name:	TD GROUP, LLC
Entity Number:	200222010133
Date Filed:	08/05/2002
Status:	ACTIVE
Jurisdiction:	OREGON
Entity Address:	2701 NW VAUGHN ST STE 201
Entity City, State, Zip:	PORTLAND OR 97210
Agent for Service of Process:	C T CORPORATION SYSTEM (C0168406)
Agent Address:	*
Agent City, State, Zip:	*

* Indicates the information is not contained in the California Secretary of State's database.

* **Note:** If the agent for service of process is a corporation, the address of the agent may be requested by ordering a status report.

- For information on checking or reserving a name, refer to [Name Availability](#).
- For information on ordering certificates, copies of documents and/or status reports or to request a more extensive search, refer to [Information Requests](#).
- For help with searching an entity name, refer to [Search Tips](#).
- For descriptions of the various fields and status types, refer to [Field Descriptions and Status Definitions](#).

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Business Search - Results

Data is updated to the California Business Search on Wednesday and Saturday mornings. Results reflect work processed through Friday, June 03, 2016. Please refer to [Processing Times](#) for the received dates of filings currently being processed. The data provided is not a complete or certified record of an entity.

- *Select an entity name below to view additional information.* Results are listed alphabetically in ascending order by entity name.
- For information on checking or reserving a name, refer to [Name Availability](#).
- For information on ordering certificates, copies of documents and/or status reports or to request a more extensive search, refer to [Information Requests](#).
- For help with searching an entity name, refer to [Search Tips](#).
- For descriptions of the various fields and status types, refer to [Field Descriptions and Status Definitions](#).

Results of search for " PRICEWATERHOUSECOOPERS " returned 11 entity records.

Entity Number	Date Filed	Status	Entity Name	Agent for Service of Process
201034210015	12/03/2010	SOS FORFEITED	PRICEWATERHOUSECOOPERS ADVISORY LLC	C T CORPORATION SYSTEM (C0168406)
201523610347	08/24/2015	ACTIVE	PRICEWATERHOUSECOOPERS ADVISORY PRODUCT SALES LLC	C T CORPORATION SYSTEM (C0168406)
201518010057	06/26/2015	ACTIVE	PRICEWATERHOUSECOOPERS ADVISORY SERVICES LLC	C T CORPORATION SYSTEM (C0168406)
199634110052	12/06/1996	ACTIVE	PRICEWATERHOUSECOOPERS CORPORATE FINANCE LLC	C T CORPORATION SYSTEM (C0168406)
200026510003	09/15/2000	CANCELED	PRICEWATERHOUSECOOPERS GLOBAL HUMAN RESOURCES SOLUTIONS LLC	C T CORPORATION SYSTEM
200709010312	03/30/2007	ACTIVE	PRICEWATERHOUSECOOPERS INVESTIGATIONS LLC	C T CORPORATION SYSTEM (C0168406)
199816110036	06/10/1998	CANCELED	PRICEWATERHOUSECOOPERS INVESTIGATIONS LLC	CORPORATION SERVICE COMPANY WHICH WILL
200706510135	03/05/2007	FTB FORFEITED	PRICEWATERHOUSECOOPERS INVESTMENT ADVISERS LLC	C T CORPORATION SYSTEM (C0168406)
199704210032	02/11/1997	SOS FORFEITED	PRICEWATERHOUSECOOPERS INVESTMENT ADVISERS LLC	C T CORPORATION SYSTEM (C0168406)
201420310083	07/17/2014	ACTIVE	PRICEWATERHOUSECOOPERS MOBILITY TECHNOLOGY SERVICES LLC	C T CORPORATION SYSTEM (C0168406)

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