



TITLE:
Workplace Injury and Illness Policy
ADOPTED BY BOARD OF HARBOR COMMISSIONERS:
October 27, 2014
EFFECTIVE DATE:
This Administrative Policy is effective upon approval by the Board of Harbor Commissioners.
SUPERSESSION:
This policy supersedes Administrative Policy # 12600.1A.
PURPOSE:
The purpose of this Administrative Policy is to promulgate the reporting and recordkeeping procedures to follow when work-related injuries or illnesses occur.
POLICY:
1. BACKGROUND This Administrative Policy is applicable to all employees of the Oxnard Harbor District.
2. POLICY The Oxnard Harbor District implemented and maintains a written Injury and Illness Prevention Program in compliance with California Code of Regulations, Title 8, §3203. The District's written Injury and Illness Prevention Program is available to all employees and/or their duly designated representatives. The program specifically addresses policies and procedures related to the reporting and recordkeeping of all work-related injuries and illnesses. All employees of the Oxnard Harbor District are responsible for reporting all work-related injuries and illnesses as specified in the District's Injury and Illness Prevention Program, which is updated periodically. Records shall be maintained as required by Federal, State and local regulations.
RELATED POLICIES AND PROCEDURES:
None.
DEFINITIONS:
None.



HUMAN RESOURCES
POLICY # 511 – Workplace Injury and Illness
Supersedes Policy # 12600.1A

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